

**PUBLIC HEARING:**

**1. On-lot Sewage Management ordinance amendments (Ord # 03-2013)**

**An Ordinance of the Township of East Bradford, Chester County, PA, amending Chapter 89 "Sewers" of the East Bradford Township Code , at Article IV, "On-lot Sewage Disposal Facilities", to Amend On-lot Sewage Disposal Facility Management Provisions.**

The above public hearing was held prior to the Board of Supervisors regular meeting on September 10, 2013 in the McCardle Meeting Room in the Township Building Meeting Room, 666 Copeland School Road, West Chester, and County of Chester, PA 19380-1822.

Supervisors were present:

Vincent M. Pompo, Esq.  
Thomas A. Egan, Vice Chair  
John D. Snook, Supervisor

Not in attendance: All present.

Staff / Professionals in attendance:

Township Manager Michael P. Lynch  
Assistant Manager, Amanda M. Cantlin

Not in attendance:

Township Engineer Mark J. Lucas, P.E.  
Township Codes Enforcement Officer, Brenden L. Beaumont  
Public Works Foreman, John P. Carroll  
Township Services Coordinator, Tenley F. Adams  
Township Solicitor(s) Ross A. Unruh, Esq.

Others in attendance:

  No   citizens

*The Pledge of Allegiance before the Flag of the United States of America was recited prior to the this hearing.*

The purpose of this hearing is to consider amending existing Township regulations related to the Township's administration of the on-lot sewage maintenance program and providing clarifications and waivers in certain circumstances. (Ordinance 03-2013).

The Board convened the public hearing at 07:26 P.M. Public notice of this hearing was published in the Daily Local News on August 30, 2013. Notice also was posted at the Township Building August 30, 2013. The proposed ordinance was available for public inspection at the Township Building and on the Township web site [www.eastbradford.org](http://www.eastbradford.org).

Secretary's Note: A Court Reporter was not in attendance to record the proceedings and these Minutes constitute the official summary of the hearing.

Chair Pompo introduced the intent of the hearing as stated above.

The BOS had no additional comment at this time.

**Public comment received:**

None received / offered at this time.

The Board of Supervisors closed and concluded the hearing at 07:28 P.M.

**Consideration to adopt pending Ordinance 03-2013:**

At this time, Chair Pompo called for a vote. On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to adopt Ordinance 03-2013 – An Ordinance of the Township of East Bradford, Chester County, PA, amending Chapter 89 "Sewers" of the East Bradford Township Code , at Article IV, "On-lot Sewage Disposal Facilities", to Amend On-lot Sewage Disposal Facility Management Provisions. (Ordinance 03-2013).

END

**2. Parks & Recreation Rules Amendments (Ord # 04-2013)**

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**An Ordinance of the Township of East Bradford, Chester County, PA, amending Chapter 22 “Regulation of Parks & Open Space” of the East Bradford Township Code , at Section 22-2, “Properties with Recreational Easements”, to remove reference to Timber Top Farm and at Section 22-3 “Reserved” to Establish Rules and Regulations for Timber Top Farm.**

The above public hearing was held prior to the Board of Supervisors regular meeting on September 10, 2013 in the McCardle Meeting Room in the Township Building Meeting Room, 666 Copeland School Road, West Chester, and County of Chester, PA 19380-1822.

Supervisors were present:

Vincent M. Pompo, Esq.  
Thomas A. Egan, Vice Chair  
John D. Snook, Supervisor

Not in attendance: All present.

Staff / Professionals in attendance:

Township Manager Michael P. Lynch  
Assistant Manager, Amanda M. Cantlin

Not in attendance:

Township Engineer Mark J. Lucas, P.E.  
Township Codes Enforcement Officer, Brenden L. Beaumont  
Public Works Foreman, John P. Carroll  
Township Services Coordinator, Tenley F. Adams  
Township Solicitor(s) Ross A. Unruh, Esq.

Others in attendance:

  No   citizens

*The Pledge of Allegiance before the Flag of the United States of America was recited prior to the this hearing.*

The purpose of this hearing is to consider amending existing Township regulations related to the Timber Top Farm, where the property owner has granted a limited term recreational trail easement and specific to the prohibition of pets (except horses for equestrian use. (Ordinance 04-2013).

The Board convened the public hearing at 07:28 P.M. Public notice of this hearing was published in the Daily Local News on August 30, 2013. Notice also was posted at the Township Building August 30, 2013. The proposed ordinance was available for public inspection at the Township Building and on the Township web site [www.eastbradford.org](http://www.eastbradford.org).

Secretary’s Note: A Court Reporter was not in attendance to record the proceedings and these Minutes constitute the official summary of the hearing.

Chair Pompo introduced the intent of the hearing as stated above.

The BOS had no additional comment at this time.

**Public comment received:**

None received / offered at this time.

The Board of Supervisors closed and concluded the hearing at 07:30 P.M.

**Consideration to adopt pending Ordinance 04-2013:**

At this time, Chair Pompo called for a vote. On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to adopt Ordinance 04-2013 – An Ordinance of the Township of East Bradford, Chester County, PA, amending Chapter 22 “Regulation of Parks & Open Space” of the East Bradford Township Code , at Section 22-2, “Properties with Recreational Easements”, to remove reference to Timber Top Farm and at Section 22-3 “Reserved” to Establish Rules and Regulations for Timber Top Farm. (Ordinance 04-2013).

END

**REGULAR BUSINESS MEETING:**

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The September 2013 regular monthly meeting of the Board of Supervisors (BOS) of East Bradford Township (Township), Chester County, PA was held on Tuesday, September 10, 2013 in the McCardle Meeting Room in the Township Building, 666 Copeland School Road, West Chester, and County of Chester, PA 19380-1822.

*Public Notice of the 2013 East Bradford Township Board of Supervisors public meeting schedule advertised in the Daily Local News 12-28-12 including the re-schedule of this meeting from Tuesday, January 08<sup>th</sup>.*

Supervisors present:

Vincent M. Pompo, Esq., Chair  
Dr. Thomas A. Egan, Vice Chair  
John D. Snook, Supervisor

Supervisors not present: All present.

Staff / professionals present:

Township Manager/Secretary-Treasurer Michael P. Lynch  
Assistant Manager Amanda M. Cantlin

Not in attendance:

Township Engineer Mark J. Lucas, P.E  
Township CEO Brenden L. Beaumont  
Township Solicitor Unruh, Turner, Burke & Frees - Ross A. Unruh, Esq.  
John P. Carroll, Public Works Foreman  
Township Services Coordinator Tenley F. Adams  
Township Administrative Coordinator Nancy F. Holland

Others / Citizens / Residents in attendance: *(and those noted below in the body of the Minutes):*

\_\_No\_\_ citizens in attendance.

The regular meeting was called to order at approximately 07:30 P.M. by Chair Pompo.

*The Pledge of Allegiance before the Flag of the United States of America was recited at the commencement of the above referenced Public Hearing*

**PUBLIC COMMENT:** Sunshine Law, Act 93, as amended, requires public comment prior to official action. None received / offered at this time.

**REPORTS/PRESENTATIONS: (Emergency Services, Public Works, Codes, A.B.C.'s)**

None this period.

**MINUTES:** The Board of Supervisors, on motion of Mr. Snook and seconded by Dr. Egan, approved the following minutes: 09-05-13 regular work session, 08-22-13 (budget) work session; 08-01-13 pre-regular mtg work session and 08-13-13 regular meeting.

The minutes (and copies) are available for review at the Township Building or at [www.eastbradford.org](http://www.eastbradford.org).

**EXECUTIVE SESSION:**

Chair Pompo reported the following Executive Session(s) occurred during the period since the last Regular Meeting:

1. Executive Session 09-05-13 (at Regular Work Session) to discuss a several real estate matters. All Supervisors were in attendance together with Twp Staff.

**TREASURER FINANCIAL REPORT:**

A. Monthly Financial Statement – August 2013

The Board of Supervisors, on motion of Mr. Snook and seconded by Dr. Egan, accepted the August 2013 Financial Reports prepared by the Township Treasurer

B. 2014 Budget

Twp Mgr Lynch reported the next budget work session (#2) is scheduled for 10-03-13..

**ANNOUNCEMENTS:** [www.eastbradford.org](http://www.eastbradford.org)

A. Public Hearings –

1. On-lot Sewage Management ordinance amendments – 09-10-13, 07:00 P.M.
2. Parks & Recreation Rules Amendments – 09-10-13, 07:00 P.M.

3. Zoning Chapter amendments (municipal campus provision) – 10-08-13, 07:00 P.M.

4. Ciccarone, SD# 606 – Conditional Use (riparian buffer) – 10-08-13, 07:00 P.M. (tentative)

B. ZHB –

1. Converse – Special Exception re: elevate structure above flood –Riverbend Lane – hearing date 09-16-13;  
BOS: neutral position

2. Earyes – Zoning Appeal EN and Validity Challenge (01-24-13) re: solar array glare – hearing date pending

C. Board of Supervisors Meeting Schedule 2013 – (All meetings are public unless Executive Session)

**Regular Work Session – Thursday** prior to 2<sup>nd</sup> Tuesday, **06:00 P.M.**

Pre-regular Mtg Work Session – 2<sup>nd</sup> Tuesday, 06:00 P.M.

Regular Business Meetings – 2<sup>nd</sup> Tuesday, 07:00 P.M.

**SUBDIVISIONS/LAND DEVELOPMENT:**

None this period.

**ESCROW RELEASES:**

*None this period.*

**OTHER BUSINESS:**

A. Approve Bills to Pay Lists for September as appropriated in 2013 Budget

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to approve the Bills to Pay Lists for September 2013 as appropriated in the 2013 Budget, recommended for payment by the Treasurer and signed by at least two members of the Board of Supervisors and/or Township Treasurer.

**OTHER MATTERS:**

1. Vice Chair Egan introduced a matter related to improper parking and storage of junk vehicles (and debris) in commercial / retail parking lots. The BOS discussed various aspects of authority to regulate and enforcement options. The BOS agreed for the Twp Manager to research the matter with the Twp Zoning Officer / CEO (Beaumont) and also WCPD Police Chief Bohn to determine the feasibility and utility of such regulation.

**PUBLIC COMMENT:**

None offered or received at this time.

**MEETING ADJOURNMENT:**

The Board of Supervisors, on motion of Mr. Snook and seconded by Dr. Egan, adjourned the regular meeting at approximately 07:38 P.M.

Michael P. Lynch  
Township Secretary

**EXECUTIVE SESSION** (at discretion of Chair):

The Board of Supervisors convened an Executive Session from 07:38 P.M. to 08:05 P.M. to discuss a real estate matter. All Supervisors were in attendance together with Township Staff.

**PUBLIC HEARING:**

None scheduled at this time.