

PUBLIC HEARING: None scheduled at this time.

REGULAR BUSINESS MEETING:

The November 2013 regular monthly meeting of the Board of Supervisors (BOS) of East Bradford Township (Township), Chester County, PA was held on Tuesday, November 12, 2013 in the McCardle Meeting Room in the Township Building, 666 Copeland School Road, West Chester, and County of Chester, PA 19380-1822.

Public Notice of the 2013 East Bradford Township Board of Supervisors public meeting schedule advertised in the Daily Local News 12-28-12 including the re-schedule of this meeting from Tuesday, January 08th.

Supervisors present:

Vincent M. Pompo, Esq., Chair
Dr. Thomas A. Egan, Vice Chair
John D. Snook, Supervisor

Supervisors not present: All present.

Staff / professionals present:

Township Manager/Secretary-Treasurer Michael P. Lynch
Assistant Manager Amanda M. Cantlin
Township Engineer Mark J. Lucas, P.E
Township CEO Brenden L. Beaumont
John P. Carroll, Public Works Foreman

Not in attendance:

Township Services Coordinator Tenley F. Adams
Township Administrative Coordinator Nancy F. Holland
Township Solicitor Unruh, Turner, Burke & Frees - Ross A. Unruh, Esq.

Others / Citizens / Residents in attendance: *(and those noted below in the body of the Minutes):*

__1__ citizen(s) in attendance.

The regular meeting was called to order at approximately 07:12 P.M. by Chair Pompo.

The Pledge of Allegiance before the Flag of the United States of America was recited at the commencement of the above referenced Public Hearing

PUBLIC COMMENT: Sunshine Law, Act 93, as amended, requires public comment prior to official action. Marian McGrath congratulated Supervisor John Snook on re election to the East Bradford Township Board of Supervisors for a 6 year term commencing January 2014 and looking forward to his continued leadership of the Township government.

REPORTS/PRESENTATIONS: (Emergency Services, Public Works, Codes, A.B.C.'s)

None this period.

MINUTES: The Board of Supervisors, on motion of Mr. Snook and seconded by Dr. Egan, approved the following minutes: 11-07-13 regular work session, 10-21-13 (budget) WS, 10-08-13 pre-regular mtg work session and 10-08-13 regular meeting.

The minutes (and copies) are available for review at the Township Building or at www.eastbradford.org.

EXECUTIVE SESSION:

Chair Pompo reported the following Executive Session(s) occurred during the period since the last Regular Meeting:

1. Executive Session 10-21-13 (during Budget WS) to discuss several real estate matters. Supervisors Pompo and Egan were in attendance together with Twp Staff.
2. Executive Session 11-12-13 (at Pre- Regular Mtg WS) to discuss several real estate matters. All Supervisors were in attendance together with Twp Staff.

TREASURER FINANCIAL REPORT:

A. Monthly Financial Statement – October 2013

The Board of Supervisors, on motion of Mr. Snook and seconded by Dr. Egan, accepted the October 2013 Financial Reports prepared by the Township Treasurer

B. 2014 Budget – Preliminary Budget / Authorize Public Notice 20-day comment period
Chair Pompo summarized the Preliminary 2014 Budget stating that the process commenced early in 2013 and has been discussed at most BOS public work sessions and meetings during the past ten months. The BOS has focused on funding the Capital Reserve for 2014 and its future sustainability.

Twp Mgr / Treasurer Lynch offered a summary of the 2014 Budget. General Fund receipts (particularly Earned Income Tax and Real Estate Transfer Tax) have performed to budget during 2013. Overall, the total budget for 2014 is a maintenance of existing services and programs compared with 2013. One exception is the incorporation of selected capital reserve funding scheduled expenses in the General Fund Budget to provide improved transparency. The Capital Reserve Fund remains an area of careful management with the utilization of a recently completed Capital Reserve Study and the 2012 Road Maintenance Plan both of which provide funding schedules to maintain / replace existing Township facilities and infrastructure.

The 2014 Preliminary General Fund Budget of \$3,910,993 is balanced as required under the Second Class Township Code and there is no tax increase planned for 2014. The net (minus program capital reserve expenses (net \$0)) total budget increase compared with 2013 of \$193,326 (5.7%) is primarily related to the police agreement (\$38,469), fire protection services (\$72,591), capital reserve funding (\$35,000) and productivity (IT) technology (\$26,000).

The projected 2014 General Fund Budget increased expenditures are offset by a projected net (minus capital reserve fund receipt) increase in revenues of 6.1% primarily related to estimated increases in earned income tax and real estate transfer tax.

The 2014 Sewer Fund Budget will maintain the same sewer fee rates to Township residents served by public sewer (no rate increase from the Borough of West Chester).

The State Liquid Fuels Fund 2014 Budget, used to support the Township road maintenance program, reflects a -4.0% decrease in state funding from 2013.

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to authorize the advertisement of public notice for the 20 day public review period for the 2014 East Bradford Township Preliminary Budget.

Twp Mgr Lynch indicated the 2014 Preliminary Budget would be available at the Township Building and on the Township web site Friday, November 15, 2013. There was no public comment offered on the 2014 Budget at this time.

ANNOUNCEMENTS: www.eastbradford.org

- A. Public Hearings –
 - 1. Chester County Act 167 mandated stormwater management ordinance – 12-10-13, 07:00 P.M.
- B. ZHB –
 - 1. Earyes – Zoning Appeal EN and Validity Challenge (01-24-13) re: solar array glare – hearing date pending
- C. Board of Supervisors Meeting Schedule 2013 – (All meetings are public unless Executive Session)
 - Regular Work Session – Thursday prior to 2nd Tuesday, 06:00 P.M. December 05, 2013**
 - Pre-regular Mtg Work Session – 2nd Tuesday, 06:00 P.M.
 - Regular Business Meetings – 2nd Tuesday, 07:00 P.M.

SUBDIVISIONS/LAND DEVELOPMENT:

- 1. Ciccarone, SD# 606 – Conditional Use Application – Decision
(clock to 11-16-13) / current plan review clock expires 01-15-14

The Applicant was not in attendance.

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to approve a Decision & Order for the Conditional Use Application of Thomas E. Ciccarone and Thomas E. Ciccarone, Jr., dated November 12, 2013.

ESCROW RELEASES:

None this period.

OTHER BUSINESS:

A. Approve Bills to Pay Lists for November as appropriated in 2013 Budget

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to approve the Bills to Pay Lists for November 2013 as appropriated in the 2013 Budget, recommended for payment by the Treasurer and signed by at least two members of the Board of Supervisors and/or Township Treasurer.

B. West Chester Borough (Fire Department) – Fire Protection Services Agreement (2014- 2018)

Chair Pompo reported the BOS approved the Agreement during the Pre-Regular Mtg Work Session public meeting held immediately prior to this meeting.

This is a multi-municipal renewal agreement with a 5 year term at a fixed annual cost of \$182,795. The agreement renewal represents a 51% cost increase from the prior 5 year agreement. WCFD provides first response fire protection service to almost 80% of the Township and operates a volunteer fire department that provides professional emergency response that is second to none in the Commonwealth.

OTHER MATTERS:

None discussed at this time.

PUBLIC COMMENT:

None offered or received at this time.

MEETING ADJOURNMENT:

The Board of Supervisors, on motion of Mr. Snook and seconded by Dr. Egan, adjourned the regular meeting at approximately 07:25 P.M.

At this time the Board of Supervisors reconvened the Pre-regular Mtg Work Session.

Michael P. Lynch
Township Secretary

EXECUTIVE SESSION (at discretion of Chair):

None scheduled at this time.

PUBLIC HEARING:

None scheduled at this time.