

WORK SESSION:

The Board of Supervisors (BOS) of East Bradford Township (Township), Chester, County, PA held a Pre-Regular Meeting Work Session on April 09, 2013 in the in the McCardle Meeting Room in the Township Building, 666 Copeland School Road, West Chester and County of Chester, PA 19380-1822.

Public Notice of the 2013 East Bradford Township Board of Supervisors public meeting schedule advertised in the Daily Local News 12-28-12.

Supervisors present:

Vincent M. Pompo, Esq., Chair
Dr. Thomas A. Egan, Vice Chair
John D. Snook, Supervisor

Supervisors not present: All present.

Staff / Professionals in attendance:

Township Manager Michael P. Lynch
Assistant Manager Amanda M. Cantlin
Township Engineer Mark J. Lucas
Township Codes Enforcement Officer Brenden L. Beaumont
Public Works Foreman John P. Carroll

Not in attendance:

Township Services Coordinator Tenley F. Adams
Township Solicitor – Unruh, Turner, Burke & Frees – Ross A. Unruh, Esq.

Also in attendance (ABC's):

None in attendance

Others / Citizens / Residents in Attendance (*and those noted below in the body of the Minutes*):

Ash Swayne, Anthony Bianco and Bradley Titus, Township residents

The work session commenced at approximately 06:00 P.M.

The purpose of this regularly scheduled public work session was to discuss ongoing Township business.

EAST BRADFORD TOWNSHIP BOARD OF SUPERVISORS

TUESDAY, April 09, 2013, 06:00 P.M.

(Pre-regular Mtg) Work Session Agenda

i. 04-09-13 Regular Mtg Agenda:

Public Hearing –	Ciccarone SD# 606
	Cond'l Use – Major Home Occupation - Ouimet
Presentations –	None this period
Treasurer –	March 2013
Subdivision / Zoning –	None this period
Escrow –	None this period
Other Business –	Bills to Pay – April 2013

Executive Session – BOS discretion (legal, real estate, personnel)

Executive Session

The Board of Supervisors did not convene an Executive Session during this Pre-Regular Meeting work session.

Public Comment –

None offered / received at this time.

Discussion / Briefing Items:

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- A. Parks & Recreation Board – vacancy appointment / increase board membership
Township residents and candidates for appointment to the Parks & Recreation Board – Ash Swayne, Anthony Bianco and Bradley Titus – were in attendance to introduce and meet with the BOS. Each candidate shared their background and interests with the Supervisors and their willingness to serve and attend the scheduled meetings as an active member if appointed.

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to accept the recommendation of the Parks & Recreation Board and increase the current membership of the Parks & Recreation Board from seven (7) to nine (9) members.

Secretary's Note: Chapter 21, Parks and Recreation Board, of the East Bradford Township Code, Section 21-1, Membership, provides the Parks and Recreation Board shall consist of a minimum of five members appointed by the Board of Supervisors.

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to accept the recommendation of the Parks & Recreation Board and appoint Ash Swayne to fill the vacancy on the P & R Board to 12-31-15 and to accept the recommendation of the Parks & Recreation Board and appoint Tony Blanco and Bradley Titus to the P & R Board.

Upon discussion, the BOS agreed to request Twp Mgr Lynch review the term schedule of the current members and recommend terms (5 years or less) for the two new members to ensure orderly continuity of the Parks & Recreation Board.

At this time Dr. Egan and the new P & R Board members shared thoughts on issues related to park use and abuse, events (EB Day), and engagement of Township residents toward the long term care and investment in the Township parks and recreation facilities.

- B. Ciccarone, SD # 606 (hearing 04-09-13) - update hearing status / time extension request to 07-23-13
This item is scheduled for public hearing (04-09-13) following this work session.

On motion of Dr. Egan, seconded by Mr. Pompo, the Board of Supervisors voted 2-0 to accept the recommendation of the Planning Commission and request of the Applicant (03-28-13 – Kaplin/Stewart) to grant a 90-day time extension to 07-23-13 for Ciccarone, SD # 606.

Secretary's Note: This item discussed at beginning of meeting. Supervisor Snook arrived after this action (but concurred).

- C. Traffic Engineer – appointment
The BOS discussed the need to supplement current BOS-appointed traffic engineering consultants (Heinrich & Klein and Gilmore Associates) and agreed additional professional appointments are not necessary at this time.
- D. 2013 Trail Blazer Race – review / approve event scope
Asst Mgr Cantlin stated the (2nd Annual) 2013 Trail Blazer Race is scheduled for Thursday, June 13, 2013 pending BOS review and approval. The scope of the event includes several 'races' of varying length and terrain including Valley Creek Road (which will have a temporary closure during the race and need for a PADOT permit), expected participants of 200-300 with a max of 600, registration fee (\$25), estimated receipts of \$7,500 with 50% net profit (targeted for capital trail improvements) and post-race food and beverage at CCWA (which also will accommodate parking).

The BOS expressed its support and endorsement of the 2013 2nd Annual Trail Blazer Race.

- E. Public Works Facilities Improvements – update
The BOS clarified with Staff its discussion and direction (from 04-04-13 WS) to proceed with Sketch

Site Plan "B" with landscape berm.

Upon further discussion the BOS indicated to make the next decision (engineering design) that complete cost estimates and scale model of the proposed building is necessary. The complete cost estimates are to include stormwater and site work. The scale model is to be detailed with accurate representation of façade materials and accoutrements (i.e., roof treatment, cupolas, wrap around façade detail, window and door appearance, etcetera).

The target to review this information is the May meeting cycle of the BOS (05-09 – 05-14-13).

The BOS emphasized the importance of a comprehensive cost estimate to move the project forward toward engineering and bidding.

Chair Pompo requested the Agreement and project schedule documents be included in the Board Meeting Books for convenient reference during upcoming meetings.

- F. Conditional Use – Major Home Occupation – 507 Natalie Drive – hearing 04-09-13
This item is scheduled for public hearing (04-09-13) following this work session.
- G. CCPC Final (draft) Central Chester County Bike & Pedestrian Plan – review / recommendation
Chair Pompo directed this item to the Regular Meeting Agenda (next following this work session).
- H. Recommendation (03-27-13) to waive use fees for EB Elementary PTO use of EB Park for year-end school event
The BOS indicated that it approved a waiver of fees at the 04-04-13 work session for the EB Elementary PTO use of EB Park for a year-end school event in early June.

The estimated fee for use of the East Bradford Park picnic pavilion is \$120.

- I. 2013 Chester County Transportation Improvements Inventory
The BOS discussed the biennial request (03-18-13) from the CCPC for input to update the Chester County Transportation Improvements Inventory (TII), a comprehensive record of known transportation needs within Chester County. Asst Mgr Cantlin suggested this may be a good opportunity to include State projects related to the Central Chester County Bike & Pedestrian Plan on the TII. The BOS agreed. In addition, the BOS again emphasized its prior requests to remove the WCU Access Road (i.e. Tigue Road) from the Inventory. The BOS was in agreement with other projects currently listed in the draft 2013 Inventory.
- J. Timber Top Farm – trail easement and dogs
Township Staff, in cooperation with the police (WCPD for EBT) have commenced increased presence at the property and new signage has been posted which is having a positive impact and response from visitors but violations continue. The BOS emphasized the need to maintain the presence and follow-up with enforcement citations as warranted.

Other Items:

1. Township Agricultural Security Area – 7-Year Review

Asst Mgr. Cantlin briefed the BOS on the current mandatory review process indicating that the 30-day period (notice) for comment from current property owners participating in the ASA for any requests to modify has expired and there were no requests received for any modifications. Therefore Ms. Cantlin requested BOS authorization to commence the 45-day review period by the CCPC, Township Planning Commission and Township ASA Advisory Committee.

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to authorize Township Staff to initiate the Township Agricultural Security Area – 7-Year Review 45-day review period by the Chester County Planning Commission, Township Planning Commission and Township ASA Advisory Committee.

The meeting ended at approximately 07:01 P.M.

Michael P. Lynch,
Township Secretary