

**WORK SESSION:**

The Board of Supervisors (BOS) of East Bradford Township (Township), Chester, County, PA held a work session on October 21, 2013 in the McCardle Meeting Room (Conference Room) of the Township Building, 666 Copeland School Road, West Chester and County of Chester, PA 19380-1822.

*Public Notice of this work session of the East Bradford Township Board of Supervisors published in the Daily Local News 10-16-13 and at [www.eastbradford.org](http://www.eastbradford.org).*

Supervisors present:

Vincent M. Pompo, Esq., Chair

Dr. Thomas A. Egan Vice-Chair

Supervisors not present: John D. Snook, Supervisor

Staff / Professionals in attendance:

Township Manager Michael P. Lynch

Not in attendance:

Assistant Manager Amanda M. Cantlin

Township Engineer Mark J. Lucas

Township Codes Enforcement Officer Brenden L. Beaumont

Township Services Coordinator Tenley F. Adams

Public Works Foreman, John P. Carroll

Township Solicitor – Unruh, Turner, Burke & Frees

Others / Citizens / Residents in Attendance (*and those noted below in the body of the Minutes*):

  No   citizens (Township residents) in attendance.

The work session commenced at approximately 06:05 P.M.

The purpose of this special meeting work session was to discuss the draft 2014 Budget. The public notice did not provide for discussion of other (non-budget related) business at this work session.

Public Notice of the meeting was published in the Daily Local News, 10-16-13, posted on the Township web site [www.eastbradford.org](http://www.eastbradford.org) and posted at the Township Building.

**EAST BRADFORD TOWNSHIP BOARD OF SUPERVISORS**

**Tuesday, October 21, 2013, 06:00 P.M. AGENDA      2014 Budget WS #2**

**Upcoming budget related meeting schedule:**

November 12, 2013, Tuesday	07:00 P.M. – Authorize 2014 Preliminary Budget (20 day public comment period)
December 10, 2013, Tuesday	07:00 P.M. – Approve 2014 Final Budget

**Public Comment:** Discretion of BOS

None received / offered at this time.

**Executive Session:** Discretion of BOS -- Real Estate / Legal / Personnel

The Board of Supervisors convened an Executive Session during this work session to discuss several real estate matters (related to the 2014 Budget) from 06:45 P.M. to 07:30 P.M. Supervisors Pompo and Egan were in attendance together with the Twp Manager.

**Discussion / Briefing Items:**

**A. Draft Budget 2014**

1. General Fund (01)
2. Capital Reserve Fund (50)

The BOS reviewed and discussed with Twp Mgr / Treasurer Lynch the draft Preliminary 2014 General Fund Budget, 2014 Capital Reserve Fund Budget and 2014 Open Space Fund Budget and provided input and direction.

The primary subject of discussion is the relationship of capital funding and capital expenditures to the General Fund and effectively classifying various budgeted expenditures (including debt services, road reconstruction, police vehicles and others) to provide improved transparency. The BOS provided specific direction to the Treasurer.

The BOS agreed to continue discussion of the draft 2014 Preliminary Budget at the next work session 11-07-13 in anticipation of authorizing Public Notice for citizen comment on the Preliminary 2014 Budget on November 12, 2013.

**Other Budget Related**

1. Emergency Service Boundaries Resolution (revision)

Twp Mgr Lynch recommended revision to the current Resolution officially designating and defining, in particular, fire service response boundaries (adopted annually by the BOS - most recently January 2013; # 1 – 2013, 01-07-13) to amend the boundary for fire service response as the result of Downingtown Borough Fire Department no longer serving as primary fire response for (northern / western) portions of the Township. Those portions of the Township, for most of 2013 (since notice from Downingtown Borough) and prior to 2010 have been served effectively by West Bradford Fire Company. It is the desire of the Township and WBFC to officially re-designate WBFC as primary fire protection service responder in these areas of the Township. The Resolution is requested by the Chester County Emergency Services Department for dispatch protocol management.

On motion of Dr. Egan, seconded by Mr. Pompo, the Board voted 2-0 to adopt Resolution # 21 of 2013 revising and describing the emergency service providers and first response boundaries for East Bradford Township.

The meeting ended at approximately 07:32 P.M.

Michael P. Lynch, Township Manager / Secretary-Treasurer