

PUBLIC HEARING:

1. Amending Chapter 16 – Liens & Claims – Procedures / Schedule of Attorney Fees for Delinquent Collections (#01 – 2014)

The above public hearing was held prior to the Board of Supervisors regular meeting on May 13, 2014 in the McCardle Meeting Room in the Township Building Meeting Room, 666 Copeland School Road, West Chester, and County of Chester, PA 19380-1822.

Supervisors were present:

Vincent M. Pompo, Esq.
Thomas A. Egan, Vice Chair
John D. Snook, Supervisor

Not in attendance: All present.

Staff / Professionals in attendance:

Township Manager Michael P. Lynch
Township Engineer Mark J. Lucas, P.E.
Assistant Manager, Amanda M. Cantlin

Not in attendance:

Assistant Manager, Amanda M. Cantlin
Township Codes Enforcement Officer, Brenden L. Beaumont
Public Works Foreman, John P. Carroll
Township Services Coordinator, Tenley F. Adams
Township Solicitor(s) Ross A. Unruh, Esq.

Others in attendance:

__1__ citizen(s)

The purpose of this hearing is to receive public comment and consider approval of amendments to the East Bradford Township Code regulations contained in Chapter 16 – Liens and Claims – to approve collection procedures and adopt a schedule of attorney fees to be added to the amount collected as part of municipal claims for delinquent accounts.

The Board of Supervisors approved a services agreement with Portnoff Law Associates, 04-08-14, an area law firm specializing in municipal collections.

The Board convened the public hearing at 07:07 P.M. Public Notice of this hearing was published in the Daily Local News on April 17, 2014. Notice also was posted at the Township Building April 15, 2014. The proposed ordinance was available for public inspection at the Township Building and on the Township web site www.eastbradford.org.

Secretary's Note: A Court Reporter was not in attendance to record the proceedings and these Minutes constitute the official summary of the hearing.

Chair Pompo introduced the intent of the hearing as stated above indicating that the ordinance and amendments to Ch. 16 – Liens and Claims – serves to appoint a designated law firm – Portnoff Law Associates – and a schedule of fees for the collection of municipal claims to be added to the delinquent account owner. Once a delinquent account is referred to the law firm by the Township the appointed solicitor will follow collection procedures in compliance with The Act (Municipal Claim and Tax Lien Act).

There were no additional comments from the Supervisors at this time.

Public comment received:

None received / offered at this time.

The Board of Supervisors closed and concluded the hearing at 07:10 P.M.

Consideration to adopt pending Ordinance 01-2014:

At this time, Chair Pompo called for a vote. On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to adopt Ordinance # 01-2014 – An Ordinance of the Township of East Bradford, Chester County, PA, amending regulations contained in Chapter 16 – Liens and Claims – to approve collection procedures and adopt a schedule of attorney fees to be added to the amount collected as part of municipal claims for delinquent accounts.

The Ordinance shall become effective May 18, 2014.

END

REGULAR BUSINESS MEETING:

\\bebwms02\Company Shared Folders\Board of Supervisors\Minutes\2014\BOSminutes 051314.doc

The May 2014 regular monthly meeting of the Board of Supervisors (BOS) of East Bradford Township (Township), Chester County, PA was held on Tuesday, April 08, 2014 in the McCardle Meeting Room in the Township Building, 666 Copeland School Road, West Chester, and County of Chester, PA 19380-1822. Public Notice of the 2014 East Bradford Township public meeting schedule was published in the Daily Local News 12-31-13.

Supervisors present:

Vincent M. Pompo, Esq., Chair
Dr. Thomas A. Egan, Vice-Chair
John D. Snook, Supervisor

Supervisors not present: All present.

Staff / professionals present:

Township Manager/Secretary-Treasurer Michael P. Lynch
Assistant Manager Amanda M. Cantlin
Township Engineer Mark J. Lucas, P.E

Not in attendance:

Township CEO Brenden L. Beaumont
John P. Carroll, Public Works Foreman
Administrative Assistant Tenley F. Adams
Administrative Assistant Nancy F. Holland
Township Solicitor Unruh, Turner, Burke & Frees - Ross A. Unruh, Esq.

Others / Citizens / Residents in attendance: (and those noted below in the body of the Minutes):

2 citizens.
James Haigney and Fred Rothman, East Bradford Township BVSBC Representatives

The regular meeting was called to order at approximately 07:12 P.M. by Chair Pompo.

The Pledge of Allegiance before the Flag of the United States of America was recited at the commencement of the above referenced Public Hearing

PUBLIC COMMENT: Sunshine Law, Act 93, as amended, requires public comment prior to official action. None received / offered at this time.

REPORTS/PRESENTATIONS: (Emergency Services, Public Works, Codes, A.B.C.'s)

Brandywine Valley Scenic Byway Commission – Corridor Management Plan
Brandywine Conservancy

James Haigney and Fred Rothman, East Bradford Township Representatives on the Brandywine Valley Scenic Byway Commission (BVSBC), together with John Snook, Senior Planner from The Brandywine Conservancy (Environmental Management Center), presented a summary (Power Point presentation) of The Corridor Management Plan (The Plan) of the PA Brandywine Valley Scenic Byway prepared by / for the BVSBC and its member municipalities (Pennsbury, Chadds Ford, East Bradford, Pocopson and Kennett Townships).

The Plan is a vision for the maintenance (and preservation) of the 'sense of place' created by the scenic and historic resources along the approximate 25 mile corridor primarily along Route 52 from East Bradford Township south to the Delaware State line (where it continues in DE to Rodney Square in Wilmington). The Plan project funding is made possible by a grant from PADOT.

The Plan addresses various components, examples of which include Scenic Resource Quality Inventory, Conservation, Enhancement, Interpretation & Education, Transportation & Traffic Safety, Attractions & Visitor Services, Existing & Potential Lay-bys, Sign Plan, and Management & Coordination.

As a conceptual planning document, The Plan identifies numerous opportunities for improved coordination among stakeholders including consistent classification of historic resources and road function categories. Recommendations for various enhancements indicated along the corridor, i.e., bicycle lanes, are not binding upon PADOT. Coordination of The Plan with the existing Brandywine Creek Greenway Concept Plan may create a synergy and an opportunity for future grant applications and funding to advance The Plan.

Vice Chair Egan expressed concern that The Plan may over emphasize promotion of tourism in

contradiction to the vision of preservation of sense of place. James Haigney stated that addressing tourism is a required component of the grant funding by PADOT. Mr. Snook stated the goal is to manage existing tourism and visitors (not promote it). Fred Rothman stated that the members of the BVSBC also have expressed similar concerns and that this will be considered in the final document.

Mr. Snook indicated that future recommendations for The Plan will include addition of a loop to include Bradford Avenue and the Borough of West Chester as the northern terminus of the corridor, extending a corridor stub to the Village of Marshallton in west Bradford Township and elimination of the Tighe Road stub.

Vice Chair Egan suggested the BVSBC consider inclusion of W.C.U. (including the Gordon Environmental Center) as a corridor destination.

A public meeting and presentation of Brandywine Valley Scenic Byway Corridor Management Plan is scheduled for June 09, 2014 at The Brandywine Conservancy & Museum.

The complete Corridor Management Plan is to be available for review on line at <http://brandywinevalleybyway.org> in the near future.

The Board of Supervisors thanked Jim Haigney and Fred Rothman for their past and ongoing work on BVSBC and for their representation of the Township interests in the preparation of The Corridor Management Plan.

MINUTES: The Board of Supervisors, on motion of Mr. Snook and seconded by Dr. Egan, approved the following minutes: 05-08-14 regular work session, 04-08-14 pre-regular mtg work session and 04-08-14 regular meeting.

The minutes (and copies) are available for review at the Township Building or at www.eastbradford.org.

EXECUTIVE SESSION:

Chair Pompo reported the following Executive Session(s) occurred during the period since the last Regular Meeting:

May 08, 2014 during the Regular Work Session to discuss real estate matters; all Supervisors were in attendance together with Twp Staff.

May 13, 2014 during the Pre-Regular Mtg Work Session to discuss real estate matters; all Supervisors were in attendance together with Twp Staff.

TREASURER FINANCIAL REPORT:

A. Monthly Financial Statement – April 2014

The Board of Supervisors, on motion of Mr. Snook and seconded by Dr. Egan, accepted the April 2014 Financial Reports prepared by the Township Treasurer

ANNOUNCEMENTS: www.eastbradford.org

A. Public Hearings –

1. Amending Chapter 16 – Liens & Claims – Procedures/ Schedule of Attorney Fees for Delinquent Collections 05-13-14, 07:00 P.M.

2. Amending Chapter 89 – Sewers – Violations & Penalties of Article IV – On-lot Sewage Disposal Facilities - 06-10-14, 07:00 P.M.

B. ZHB –

1. Pinto – variance (setback & coverage relief) – next hearing 04-07-14, 07:00 P.M; BOS 03-06-14) position neutral

Twp Mgr Lynch reported the ZHB concluded the hearing process with an indication of granting variance relief.

C. Board of Supervisors Meeting Schedule 2013 – (All meetings are public unless Executive Session)

Regular Work Session – Thursday (prior to 2nd Tuesday), 06:00 P.M.

Pre-regular Mtg Work Session – 2nd Tuesday, 06:00 P.M.

Regular Business Meetings – 2nd Tuesday, 07:00 P.M.

SUBDIVISIONS/LAND DEVELOPMENT:

None this period.

ESCROW RELEASES:

OTHER BUSINESS:

A. Approve Bills to Pay Lists for May as appropriated in 2014 Budget

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to approve the Bills to Pay Lists for May 2014 as appropriated in the 2014 Budget, recommended for payment by the Treasurer and signed by at least two members of the Board of Supervisors and/or Township Treasurer.

OTHER MATTERS:

None discussed at this time.

PUBLIC COMMENT:

None received / offered at this time.

MEETING ADJOURNMENT:

The Board of Supervisors, on motion of Mr. Snook and seconded by Dr. Egan, adjourned the Regular Meeting at approximately 08:20 P.M.

Next scheduled Regular Meeting of the Board of Supervisors, Tuesday, June 10, 2014, 07:00 P.M.

Michael P. Lynch
Township Secretary

EXECUTIVE SESSION (at discretion of Chair):

None scheduled at this time.

PUBLIC HEARING:

None scheduled at this time.