

**PUBLIC HEARING:**

**1. PSATS Trusts Intergovernmental Agreements (Pension, Health, UC Comp) (Ordinance #01,02 & 03-2015)**

**Ordinances (3) Authorizing the Continued Participation of East Bradford Township in the PSATS Health Insurance Cooperative Trust; Municipalities Pension Trust; and Unemployment Compensation Group Trust Pursuant to the Pennsylvania Intergovernmental Cooperation Law. Effective five (5) days from enactment.**

The above public hearing was held prior to the Board of Supervisors regular meeting on January 13, 2015 in the McCardle Meeting Room in the Township Building Meeting Room, 666 Copeland School Road, West Chester, and County of Chester, PA 19380-1822.

Supervisors present:

Vincent M. Pompo, Esq.  
Thomas A. Egan, Vice Chair  
John D. Snook, Supervisor

Not in attendance: All present.

Staff / Professionals in attendance:

Township Manager Michael P. Lynch  
Township Codes Enforcement Officer, Brenden L. Beaumont

Not in attendance:

Assistant Manager, Amanda M. Cantlin  
Township Engineer Mark J. Lucas, P.E.  
Public Works Director, John P. Carroll  
Administrative Assistant, Tenley F. Adams  
Township Solicitor(s) Ross A. Unruh, Esq./ Anthony Verwey, Esq.

Others in attendance:

  3   citizen(s)

Board of Supervisors Chair Pompo explained the purpose of this hearing is to receive public comment and consider approval of revised Trust Agreements (as Intergovernmental Agreements) for the continued participation by East Bradford Township in the Pennsylvania Association of Township Supervisors (PSATS) programs including health, pension, and unemployment compensation whereby the Township is a member with hundreds of other municipal governments in Pennsylvania and benefitting from the pooled resources and administration of PSATS.

The Board convened the public hearing (scheduled for 07:00 P.M.) at approximately 07:06 P.M. Public Notice of this hearing was published in the Daily Local News on December 17 and December 30, 2014. Notice also was posted at the Township Building December 17, 2014. The proposed ordinance was available for public inspection at the Township Building and on the Township web site [www.eastbradford.org](http://www.eastbradford.org).

Secretary's Note: A Court Reporter was not in attendance to record the proceedings and these Minutes constitute the official summary of the hearing.

There were no additional comments from the Supervisors at this time.

**Public comment received:**

None received / offered at this time.

The Board of Supervisors closed and concluded the hearing at 07:11 P.M.

**Consideration to adopt pending Ordinance 01, 02, & 03-2015:**

At this time, Chair Pompo called for a vote. On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to adopt Ordinance # 01, 02, & 03-2015 – (3) Ordinances Authorizing the Continued Participation of East Bradford Township in the PSATS Health Insurance Cooperative Trust; Municipalities Pension Trust; and Unemployment Compensation Group Trust Pursuant to the Pennsylvania Intergovernmental Cooperation Law. Effective five (5) days from enactment.

The Ordinance shall become effective five (5) days after enactment as by law.

END

**REGULAR BUSINESS MEETING:**

The January 2015 regular monthly meeting of the Board of Supervisors (BOS) of East Bradford Township (Township), Chester County, PA was held on Tuesday, January 13, 2015 in the McCardle Meeting Room in the Township Building, 666 Copeland School Road, West Chester, and County of Chester, PA 19380-1822. *Public Notice of the 2014 East Bradford Township public meeting schedule was published in the Daily Local News 12-29-14.*

Supervisors present:

Vincent M. Pompo, Esq., Chair  
Dr. Thomas A. Egan, Vice-Chair  
John D. Snook, Supervisor

Supervisors not present: All present.

Staff / professionals present:

Township Manager/Secretary-Treasurer Michael P. Lynch  
Township CEO Brenden L. Beaumont

Not in attendance:

Assistant Manager Amanda M. Cantlin  
Township Engineer Mark J. Lucas, P.E  
John P. Carroll, Public Works Director  
Administrative Assistant Nancy F. Holland  
Administrative Assistant Tenley F. Adams  
Township Solicitor Unruh, Turner, Burke & Frees - Ross A. Unruh, Esq.

Others / Citizens / Residents in attendance: *(with those noted below in the body of the Minutes):*

No citizens were in attendance

The regular meeting was called to order at approximately 07:11 P.M. by Chair Pompo.

*The Pledge of Allegiance before the Flag of the United States of America was recited at the commencement of the above referenced Public Hearing*

**PUBLIC COMMENT:** *Sunshine Law, Act 93, as amended, requires public comment prior to official action.*

Larry Woodward, Township resident, together with associate Jack Benhauer, addressed the Board of Supervisors. Mr. Woodward commented (for the owner Amrit Lal a.k.a. Bridge Road Associates) on recent / continuing efforts to bring the property into compliance.

CEO Beaumont prepared a comprehensive report of the property history / current conditions which was discussed in a meeting with Mr. Woodward recently in preparation for this appearance before the BOS by Mr. Woodward at the 01-13-15 BOS meeting.

Mr. Woodward stated he was in agreement with the report prepared by CEO Beaumont and indicated appreciation for the comprehensive and organized manner of the report which will enable him to bring the property into compliance. Mr. Woodward requested an additional extension of time on the current Enforcement Action.

Upon discussion, Chair Pompo indicated the BOS was in agreement to provide a six (6) month time extension (to 07-14-15) to enable Mr. Woodward (for the owner Amrit Lal a.k.a. Bridge Road Associates) to bring the property into compliance, consistent with the report prepared by CEO Beaumont (12-22-14), and with the caveat that Mr. Woodward provide a monthly report (with inspections as necessary) to CEO Beaumont to measure progress (in lieu of monthly appearances before the BOS).

Fred Matt, Township resident, updated the BOS on his observations of the hazardous road conditions along Bridge Road indicating that the PADOT-installed special paving (high surface friction) continues to perform effectively as he is not aware of any accidents since installation. Mr. Matt stated he planned to send PADOT (Chester County Maintenance Dept.) a letter of thanks.

**REPORTS/PRESENTATIONS: (Emergency Services, Public Works, Codes, A.B.C.'s)**

None scheduled.

**MINUTES:** The Board of Supervisors, on motion of Mr. Snook and seconded by Dr. Egan, approved the following minutes: 01-08-15 regular work session, 01-05-15 Organization, 12-09-14 pre-regular mtg work session and 12-09-14 regular meeting.

**EXECUTIVE SESSION:**

Chair Pompo reported the following Executive Session(s) occurred during the period since the last Regular Meeting:

During the Regular Work Session 01-08-15 to discuss real estate matters; all Supervisors were in attendance together with Twp Staff.

**TREASURER FINANCIAL REPORT:**

A. Monthly Financial Statement – December 2014

The Board of Supervisors, on motion of Mr. Snook and seconded by Dr. Egan, unanimously accepted the December 2014 Financial Reports prepared by the Township Treasurer.

B. 2014 Township Audit – Independent Auditor (Mingis, Gutowski)

Twp Mgr / Treasurer Lynch referred the BOS to an engagement proposal (01-08-15) from Mingis, Gutowski, the Township Independent Auditor, for a new three-year agreement covering the audit years 2015, 2016 and 2017.

The proposal offers a continuance of the current (2014 audit) fee fixed for the next 3 years at \$9,900. Mr. Lynch recommended the BOS consider approval of the agreement based upon the very satisfactory services provided by Mingis, Gutowski (David Barrett, CPA) over the recent years and based upon the maintenance of the audit fee.

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to accept the recommendation of the Twp Manager and approve an audit engagement agreement with Mingis, Gutowski (dated 01-08-15) for audit of the modified cash basis financial statements of East Bradford Township as of December, 31, 2015, December 31, 2016 and December 31, 2017 and related reporting to the Commonwealth of PA for an annual fixed fee of \$9,900.

**ANNOUNCEMENTS:** [www.eastbradford.org](http://www.eastbradford.org)

A. Public Hearings –

**1. PSATS Trusts Intergovernmental Agreements (Pension, Health, UC Comp) - 01-13-15, 07:00 P.M. (Ordinance #01-2015)**

2. Regulation of Surface Land Uses Affiliated w/ Transmission Pipelines – 02-10-15, 07:00 P.M.

3. Amending Chapter 115 – Zoning (Riparian Buffers) – hearing date pending

B. ZHB –

1. Latta, Conner Road – variance relief (farm pond /floodplain); Hearing #02 01-20-15; BOS position: support

2. ZHB- - Bradford Plaza (REEP-RTL Bradford PA LLC) – sign variance relief; Hearing 12-16-14; BOS position: support; decision pending

Zoning Officer Beaumont reported the Zoning Hearing Board actually granted the requested relief at the hearing 12-16-14 and that the Decision and Order is in preparation.

C. Board of Supervisors Meeting Schedule 2015 – (All meetings are public unless Executive Session)

Regular Work Session – Thursday (prior to 2<sup>nd</sup> Tuesday), 06:00 P.M.

Pre-regular Mtg Work Session – 2nd Tuesday, 06:00 P.M.

Regular Business Meeting – 2<sup>nd</sup> Tuesday, 07:00 P.M.

**SUBDIVISIONS/LAND DEVELOPMENT:**

*None this period.*

**ESCROW RELEASES:**

*None this period.*

**OTHER BUSINESS:**

A. Approve Bills to Pay Lists for December as appropriated in 2015 Budget

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to approve the Bills to Pay Lists for January 2015 as appropriated in the 2015 Budget, recommended for

payment by the Treasurer and signed by at least two members of the Board of Supervisors and/or Township Treasurer.

**OTHER MATTERS:**

1. S. Creek Road William Penn Tree -

Upon further discussion (reference BOS Minutes 01-13-15 Pre-reg mtg Work Session), the BOS agreed a letter be prepared and transmitted to the West Chester United Soccer Club Board of Directors requesting an explanation for the removal of the historic sycamore tree, located on the DeLacy property within the PADOT right of way in December 2014.

**PUBLIC COMMENT:**

Jack Voge, Copeland Road – inquired about the 4-Way Stop sign installation at Copeland Road, Frank Road and ‘Township Campus Drive’. It was explained that based upon the history of traffic (confusion) at the intersection, PADOT provided a warrant for the Township to establish a 4-Way Stop intersection which all agreed has provided a safer environment for motorists.

Mr. Voge also thanked the Township for repaving Valley Creek Road (2013).

**MEETING ADJOURNMENT:**

The Board of Supervisors, on motion of Chair Pompo and seconded by Dr. Egan, adjourned the Regular Meeting at approximately 07:40 P.M.

**EXECUTIVE SESSION** (at discretion of Chair):

None scheduled at this time.

**PUBLIC HEARING:**

None scheduled at this time.

Next scheduled Regular Meeting of the Board of Supervisors, Tuesday, February 10, 2015, 07:00 P.M.

Michael P. Lynch  
Township Secretary