

WORK SESSION:

The Board of Supervisors (BOS) of East Bradford Township (Township), Chester, County, PA held a Pre-Regular Meeting Work Session on March 10, 2015 in the in the McCardle Meeting Room in the Township Building, 666 Copeland School Road, West Chester and County of Chester, PA 19380-1822.

Public Notice of the 2015 East Bradford Township public meeting schedule was published in the Daily Local News 12-29-14.

Supervisors present:

- Vincent M. Pompo, Esq., Chair
- Dr. Thomas A. Egan, Vice-Chair
- John D. Snook, Supervisor

Supervisors not present: All present.

Staff / Professionals in attendance:

- Township Manager Michael P. Lynch
- Assistant Manager Amanda M. Cantlin
- Township Engineer Mark J. Lucas Township
- Codes Enforcement Officer Brenden L. Beaumont
- Public Works Director John P. Carroll

Not in attendance:

- Administrative Assistant Tenley F. Adams
- Administrative Assistant Nancy F. Holland
- Township Solicitor – Unruh, Turner, Burke & Frees – Ross A. Unruh, Esq.

Also in attendance (ABC's):

None in attendance.

Others / Citizens / Residents in Attendance (*and those noted below in the body of the Minutes*):

None in attendance.

The work session commenced at approximately 06:07 P.M.

The purpose of this regularly scheduled public work session was to discuss ongoing Township business

EAST BRADFORD TOWNSHIP BOARD OF SUPERVISORS

TUESDAY, March 10, 2015, 06:00 P.M.

(Pre-regular Mtg) Work Session Agenda

Scheduled attendees: Pompo, Egan, Snook, Lynch, Cantlin, Lucas, Beaumont, Carroll

Attendance not scheduled:

- i. 03-10-15 Regular Mtg Agenda:
 - Public Hearing – Regulation of Surface Land Uses Affiliates w/ Transmission Pipelines
 - Alarm Systems
 - Presentations – None scheduled
 - Treasurer – February 2015
 - Subdivision / Zoning – None scheduled
 - Escrow – None this period
 - Other Business – Bills to Pay –March 2015
 - William Penn Tree removal / WCUSC|
 - Township On-site Sewage Management Program

Executive Session – BOS discretion (legal, real estate, personnel)

The Board of Supervisors did not convene an Executive Session during this Pre-Regular Meeting.

Public Comment –

None received / offered at this time.

Discussion Items –

- A. Road Program 2015 – bid results / recommendations
 - Pb Wks Director Carroll and Twp Mgr Lynch updated the BOS on recommended modifications to the 2015 Program with regard to available funding, as follows:
 - 1. Liquid Fuels Fund:
 - If the 2015 Road Program is modified to exclude the paving overlay from Strasburg Road to Hillsdale

Road (but still maintaining the base repair on that section for 2015 and defer overlay to 2016) the savings will be approximately \$37,000 +/- and the total bid actual cost will be decreased to an estimated \$434,000 – consistent with available / budgeted funds (see below).

The Township, per bid spec, maintains control over the actual cost because the bid spec is based upon estimated quantities of material with no minimum guarantee.

Pb Wks Director reported that 2014 in-place paving per ton was \$73, Pb Wks estimated cost for 2015 was \$78 per ton while the low bid is \$83 per ton. Mr. Carroll noted that the relatively small spread among bidders indicates the low bid is reasonable.

Fund balance 03-09-15	\$ 289,756.61
Open Invoices (salt) est	\$ 20,000.00
Target 01-01-2016 fund balance	\$ 40,000.00
Available 2015 (net) LF Funds	\$ 229,756.61
Add 'l budget items (road marking)	\$ 17,360.00 (per bid Alpha Space)
(\$5,000 budgeted for signs to be deferred or reallocated to General Fund)	

Available 2015 LF funds for paving	\$ 212,400.00
Add 'l budgeted funds for 2015 from Capital Reserve	\$ 250,000.00
Total available funds for 2015 Road Paving	\$ 462,400.00
Low qualified 2015 Road paving bid (Sucher & Sons)	\$ 471,018.50
Estimated actual road paving expenditure	\$ 434,000.00

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to accept the recommendation of Twp Staff to modify the 2015 Road (paving) Program as represented above to manage budgeted and available funding for this project work in 2015.

2. Twp Campus Repaving / Curb Replacement/Improvements

The 2015 Bid results include a separate bid for resurface of the Twp Campus pavement (driveway and parking). Sucher & Sons also is the low bid at \$78,200 (which includes the prescribed curb improvements / replacements).

The 2015 Capital Reserve Fund Budget for this item includes \$30K for the paving and \$27.5K for curb replacement = \$57,500 -- well below the above low, qualified bid.

Pb Wks Dir Carroll has recommended the following: the two parking areas will not be repaved in 2015 – they are in acceptable condition compared with the driveway and loop. The curb work however, will be completed (including the parking lots). After the curb work is completed the (2) parking lots will be carefully crack sealed and sealed with an airport grade sealer to mimic the fresh paving in the driveway and loop. The modified paving portion inclusive of curbs is revised to \$52,600. John Carroll estimates the cost to seal the 2 lots in the vicinity of \$5,000+/-.

The bottom line is effective improvements while maintaining the 2015 budget of \$57,500.

Upon discussion, the BOS agreed it would be prudent to resurface the entire Twp Campus, as planned.

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to reject the recommendation of Twp Staff to modify the 2015 repaving of the Twp Campus and to complete the paving project as planned and as bid herein.

3. Bid Opening

East Bradford Township Bid Opening was held on Friday, March 6, 2015 at 1:00 p.m. in the Township Building as specified in the bid documents. Those in attendance were Tenley Adams, Administrative Assistant and John Carroll, Public Works Director, plus representatives from each of the bidders. The Public Bid Notice was advertised in the Daily Local News 02-13-15 and 02-23-15.

A. Road Resurfacing:

Name:	Bid Bond	Amount
Inncon Folcroft, PA 19032	Yes	\$ 476,461.00

Alan A. Myers Worcester, PA 19490	Yes	\$ 477,870.25
Reading Materials, Inc. Pottstown, PA 19464	Yes	\$ 509,918.00
Joseph E. Sucher & Sons. Inc. Eddystone, PA 19022	Yes	\$ 471,018.50

B. Parking Lot Resurfacing:

Name:	Bid Bond	Amount
Inncon Folcroft, PA 19032	Yes	\$ 98,450.00
Reading Materials, Inc. Pottstown, PA 19464	Yes	\$ 89,985.00
Joseph E. Sucher & Sons. Inc. Eddystone, PA 19022	Yes	\$ 78,200.00

C. Pavement Markings:

Name:	Bid Bond	Amount
Alpha Space Control Co. Inc. Chambersburg, PA 17201	Yes	\$ 17,360.

D. Fuel:

Name:	Bid Bond	Amount
Reilly & Sons, Inc. Exton, PA 19341	Cashier's Check	Diff Price \$.15 price Gas \$.15 price Diesel

Note: Above bidders listed in **bold** print are low, qualified bidders. The Township, per bid spec, maintains control over the actual cost because the bid spec is based upon estimated quantities of material with no minimum requirement.

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to accept the recommendations of the Public Works Director and authorize approval of the following responsible low qualified bids (and as highlighted above in bold print), as follows:
 Joseph E. Sucher & Sons (Eddystone, PA) – (in-place) pavement resurfacing -- \$471,018.50
 Joseph E. Sucher & Sons (Eddystone, PA) – Twp Campus pavement resurfacing -- \$78,200.00
 Alpha Space Control, Inc. (Chambersburg, PA) – pavement marking -- \$17,360.00
 Reilly & Sons, Inc. (Exton, PA) – fuel – diesel & gasoline \$0.15 price differential

All bids are based upon unit costs with estimated quantities which are approximate and do not guarantee a minimum required purchase (by the Township), i.e., the bid award amount is not a guarantee but only the basis for evaluating the low bidder..

- B. Riparian Buffer – status of review (Brandywine Conservancy)
 Twp Engineer Lucas prepared a revised draft for BOS review.
 Supervisor Snook noted the protection standards in the Township ordinance are more stringent than the Brandywine Conservancy model ordinance. However, the relationship of the floodplain and steep slope regulations in the Township to the model ordinance are more permissive.
 Chair Pompo indicated the need for consistency between all three sets of regulations.
 Vice Chair Egan offered comments toward a consensus and agreed the buffer should be increased to 150' when streams designated as either impaired or high value are involved.

During the discussion, there was an indication to amend (restrict) timbering as a permitted activity on slopes 30% or greater.

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to authorize Twp Staff to revise the draft ordinance consistent with the agreed-to revisions, submit to the BOS for sign-off prior to submission to the Twp Planning Commission and CCPC for comment and authorize advertisement of public notice for mid-April (2x) with the Public Hearing tentatively scheduled for 05-12-15.

- C. Scheduled Public Hearings –1. Pipelines and 2. Alarms (& Resolution 08-2015 Fee Schedule)
This item not discussed at this time.
- D. William Penn Tree removal / WCUSC|
This item not discussed at this time.
- E. Township On-site Sewage Management Program
This item not discussed at this time.
- F. Regional Police Services Study (Governor’s Center – DCED)
Chair Pompo requested preparation of a list of potentially interested municipalities with contacts.

Other Items:

None discussed.

The Pre-regular meeting work session ended at approximately 06:58P.M.

Michael P. Lynch,
Township Secretary

Next Pre-Reg Mtg WS: April 14, 2015
Next Ordinance: 07-2015 (last Alarms)
Next Resolution: #09-2015 (Sewer S-02-15; Open Space OS-01-2015)