

**WORK SESSION:**

The Board of Supervisors (BOS) of East Bradford Township (Township), Chester, County, PA held a Pre-Regular Meeting Work Session on May 12, 2015 in the McCardle Meeting Room in the Township Building, 666 Copeland School Road, West Chester and County of Chester, PA 19380-1822.

*Public Notice of the 2015 East Bradford Township public meeting schedule was published in the Daily Local News 12-29-14.*

Supervisors present:

- Dr. Thomas A. Egan, Vice-Chair
- John D. Snook, Supervisor (entered approximately 06:19 P.M.)

Supervisors not present: Vincent M. Pompo, Esq., Chair

Staff / Professionals in attendance:

- Township Manager Michael P. Lynch
- Assistant Manager Amanda M. Cantlin
- Township Engineer Mark J. Lucas Township
- Codes Enforcement Officer Brenden L. Beaumont
- Public Works Director John P. Carroll

Not in attendance:

- Administrative Assistant Tenley F. Adams
- Administrative Assistant Nancy F. Holland
- Township Solicitor – Unruh, Turner, Burke & Frees – Ross A. Unruh, Esq.

Also in attendance (ABC's):

None in attendance.

Others / Citizens / Residents in Attendance (*and those noted below in the body of the Minutes*):

- Gail McKenzie, Springwood Drive
- Cathy/Kevin Ryan, Harmony Hill Road

The work session commenced at approximately 06:04 P.M.

The purpose of this regularly scheduled public work session was to discuss ongoing Township business

**EAST BRADFORD TOWNSHIP BOARD OF SUPERVISORS**

**TUESDAY, May 12, 2015, 06:00 P.M.**

**(Pre-regular Mtg) Work Session Agenda**

i. 05-12-15 Regular Mtg Agenda:

- Public Hearing - Amend Ch. 115 – Zoning - Transmission Pipelines (Historic Resources) Ord. # 07
- Amend Chapter 115 – Zoning (Signs – Digital and Outdoor Advertising Billboards) Ord. # 08
- Amending Chapter 115 – Zoning (Riparian Buffers) Ord # 09
- Acquisition of an open space interest of real property Res OS -03

- Presentations – None scheduled
- Treasurer – April 2015
- Subdivision / Zoning – None scheduled
- Escrow – None this period
- Other Business – Bills to Pay –May 2015
- Tree Maintenance Policy (Res 11-2015)

**Executive Session – BOS discretion (legal, real estate, personnel)**

The Board of Supervisors did convene an Executive Session during this Pre-Regular Meeting from 06:54 P.M. to 06:58 P.M. to discuss a real estate matter. Supervisors Egan and Snook were in attendance together with Twp Staff.

**Public Comment –**

None received / offered at this time.

**Discussion Items –**

A. Police Services

Twp Mgr Lynch referred the BOS to a draft schedule of activity related to furthering the review and study of intermunicipal strategies and options.

Supervisor Snook commented that East Goshen Twp and Westtown Twp should be included on the list of contacts as potential participants. The BOS agreed that as elected officials, the Supervisors should make personal contact with peers from the municipalities. Twp Mgr Lynch will update the draft schedule with Supervisor-suggested contact assignments discussed at this time.

B. Stormwater Maintenance – budget / schedule reprioritization (re: Springwood Drive)

Twp Engineer Lucas referred the BOS to a proposed project scope including estimated cost of materials. Mr. Lucas cited Section 3220 – Power to Open Drains and Ditches – from the PA Second Class Township Code as the authority for the Township to access properties affected by the scope of work.

Chair Pompo has indicated the need for the Township to prepare and transmit a letter to the affected property owners advising of the stormwater situation, the need for cooperation by the property owners, notice that the Township will be entering onto the property to perform the necessary work, perpetual maintenance responsibility of the property owners upon completion of the work (drainage swale restoration), and indemnification of the Township.

Upon discussion the BOS agreed Twp Engineer Lucas contact the affected property owners (approximately 6) to schedule a meeting to discuss the project and related procedural matters of the process tentatively for 06-04-15 or 06-09-15 (prior to the scheduled BOS meetings).

C. Holy Ascension Church (Highland Rd) – sewer planning issues

Twp Engineer Lucas updated the BOS and commented on the implications of a public sewer connection and Act 537 Plan revision with regard to potential impact on other properties in the vicinity.

Mr. Lucas reported that there is no apparent history (per CCHD) of any system failures in the vicinity (approximately .5 mile radius) of the subject property. Mr. Lucas indicated currently consulting with the Twp Solicitor (Ross Unruh, Esq.) on related procedural matters.

Mr. Lucas stated that the prospective applicant continues to refine its costs for the proposed project. Continued discussion and consideration of the matter will occur at the next BOS work session (06-04-15).

D. Refuse / Recycling Services Contract 2016 Option Year 1

Twp Mgr Lynch reported the Township contract for refuse and recycling services with A.J. Blosenski will enter the Option Years phase of the contract in 2016. Mr. Lynch indicated that if the Township does not elect to exercise Option Year 1 (for 2016) then the public bid process needs to commence. The scheduled rate increase is above other years in the contract (4.5% compared with about 3.0 % for other years but the annual cost difference is about \$5.00 and is not unusual for longer term service agreements.

Mr. Lynch stated A.J. Blosenski has performed in a satisfactory manner in provision of services during the past two and one half years of the current agreement. Recently, A.J. Blosenski reported a change in its arrangements for recycling processing with a switch from Greenstar Recycling (Northampton, PA) to CRI (Hamburg, PA). Township Staff are reviewing this change and verifying its consistency with the contract provisions but at present does not appear to be an issue.

Upon discussion, the BOS agreed that a brief inquiry be published on the Township web site to residents requesting comment on the refuse and recycling services provided by A.J. Blosenski during the past two and one half years of the contract to date.

Continued discussion and consideration of the matter will occur at the next BOS work session (06-04-15).

E. Code Updates – Wireless Facilities

CEO Beaumont referred the BOS to the revised draft prepared by the Twp Solicitor (Kim Venzie, Esq.). Mr. Beaumont reported that Chair Pompo was supportive of the suggested revisions. The revised ordinance will require another Act 247 Review by the CCPC which would push the public hearing to July.

Mr. Beaumont requested BOS authorization to advertise the ordinance upon receipt of comment from the CCPC (assuming the comment(s) are not significant).

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted 2-0 to

accept the recommended revision to the draft ordinance as advised by the Twp Solicitor, to submit the revised ordinance to the CCPC for Act 247 Review and to authorize Twp Staff to prepare and publish Public Notice for a Public Hearing (tentatively 07-14-15).

F. Township Logo

The Township is considering update of the current Township logo to better reflect the image of East Bradford Township as might be depicted in a graphic stylized representation that is used on Township documents and the web site. The last Township Logo was created in the early 1990's. Upon discussion, the BOS provided input and discussion of a logo versus a seal sans decision on actual image and agreed the Comprehensive Plan Task Force consider the matter.

G. East Bradford Township Tree Maintenance & Removal Policy (Resolution)

This item is listed on the regular Meeting Agenda (05-12-15) for consideration to approve and adopt the policy as a resolution.

H. Acquisition of open space real property interest – Scheduled Public Hearing (Resolution)

This item is listed on the regular Meeting Agenda (05-12-15) for Public Hearing and consideration to approve and adopt as a resolution.

I. Scheduled Public Hearings (3 Ordinances)

Each of the (3) proposed ordinances (listed above on Page 1 of these Minutes) has been duly advertised for Public Notice and will be considered in Public Hearings at the start of the Regular Meeting (05-12-15) immediately following this work session.

**Other Items:**

None discussed at this time.

The Pre-regular meeting work session ended at approximately 06:58 P.M.

Michael P. Lynch,  
Township Secretary

Next Pre-Reg Mtg WS: June 09, 2015

Next Ordinance: 07-2015 (last Alarms)

Next Resolution: #11-2015 (Sewer S-01-15; Open Space OS-03-2015)