

**WORK SESSION:**

The Board of Supervisors (BOS) of East Bradford Township (Township), Chester, County, PA held a Pre-Regular Meeting Work Session on February 09, 2016 in the in the McCardle Meeting Room in the Township Building, 666 Copeland School Road, West Chester and County of Chester, PA 19380-1822.  
*Public Notice of the 2016 East Bradford Township public meeting schedule was published in the Daily Local News 01-07-16.*

Supervisors present:

Vincent M. Pompo, Esq., Chair  
Dr. Thomas A. Egan, Vice-Chair  
John D. Snook, Supervisor

Supervisors not present: All present.

Staff / Professionals in attendance:

Township Manager Michael P. Lynch  
Township Engineer Mark J. Lucas Township  
Township Public Works Director John P. Carroll

Not in attendance:

Assistant Manager Amanda M. Cantlin  
Codes Enforcement Officer Brenden L. Beaumont  
Township Solicitor – Unruh, Turner, Burke & Frees – Ross A. Unruh, Esq.

Also in attendance (ABC's):

None in attendance.

Others / Citizens / Residents in Attendance (*and those noted below in the body of the Minutes*):

None in attendance.

The work session commenced at approximately 06:07 P.M.

The purpose of this regularly scheduled public work session was to discuss ongoing Township business

**EAST BRADFORD TOWNSHIP BOARD OF SUPERVISORS**

**TUESDAY, February 09, 2016, 06:00 P.M.**

**(Pre-regular Mtg) Work Session Agenda**

**i. 02-09-16 Regular Mtg Agenda:**

Public Hearing –	Intergovernmental Agreement (07:00 P.M.)
Presentations –	None scheduled
Treasurer –	January 2016
Subdivision / Zoning –	None this period
Escrow –	None this period
Other Business –	Bills to Pay – February 2016

**Executive Session** – BOS discretion (legal, real estate, personnel)

The Board of Supervisors did not convene an Executive Session during this Pre-Regular Meeting.

**Public Comment** –

None received / offered at this time.

**Discussion Items** –

A. Organization – EAC vacancy, BVSBC vacancy

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to appoint Shelia Fleming as Township representative to the Brandywine Valley Scenic Byways Commission for 2016.

On motion of Mr. Snook, seconded by Dr. Egan, the Board of Supervisors voted unanimously to appoint Mark Pontzer to the Township Environmental Advisory Council to fill the current vacancy on the EAC to 12-31-17.

B. 2016 Road Paving Maintenance Program / Schedule(Bradford Avenue paving & related improvements)

Pb Wks Director Carroll updated the BOS on the 2016 Road Paving Maintenance Program / Schedule indicating a meeting is scheduled next week with the Borough to discuss efforts for coordinated paving maintenance on Bradford Avenue. It was agreed Bradford Avenue paving maintenance occur in 2016 only if the Borough could commit to the coordinated project scope (otherwise defer to 2017).

Mr. Carroll recommended Highland Road (Strasburg Rd. to Hillsdale Road), Hillsdale Road, S. Benjamin Drive, W. Union St. and Turnbrae Drive be scheduled for paving maintenance in 2016.

Mr. Carroll reported the 2016 project scope and bidding process will be closely coordinated for approval with PADOT Municipal Services (Valerie Temino) to ensure effective compliance with State Liquid Fuels use requirements. Public bid approval tentatively is scheduled for 04-12-16.

C. Chester County Art Association – update

Twp Engineer Lucas reported the WCASD provided metes and bounds data for the subject (offer of dedication) property for the pedestrian trail along Hillsdale Road which Mr. Lucas indicated needs to be reformatted (with technical support from Carroll Engineering). Upon completion it can be incorporated into the proper form deed of dedication document for consideration by both the WCASD and Township.

D. Recycling Performance Grant – WCACOG / Hough Associates

The BOS revisited the consideration to engage (or not) Hough Associates to perform the DEP 904 Recycling Performance Grant preparation. Supervisor Snook concurred with Chair Pompo and Vice Chair Egan (ref – 02-04-16 Minutes) to monitor other WCACOG municipalities that have agreed to use the services of Hough Associates for 2016 and revisit the third-party services later in the year for 2017.

E. Parks & Recreation Board – proposed Bicycle Pump Track

The BOS revisited the consideration for a name of the proposed facility.

Upon discussion the BOS agreed “Brandywine Bicycle Pump Track at East Bradford” would be a suitable name for the facility proposed to be located at the Skelp Level Township parkland.

F. 2016 / 2017 Budget

The BOS acknowledged the receipt of a number of communications from residents with concerns about the 2016 property tax increase. The BOS indicated it was expecting some residents to attend the Regular Meeting (immediately following this work session) and would address any public comment at that time.

G. SD# 632, Toll Bros. (Tigue Farm) – Conditional Use (PH #02) 01-12-16 & (PH # 03) 02-09-16 (both 07:30 P.M.)

This item not discussed at this time.

H. TMDL (DEP MS-4 permitting) – planning strategy

This item not discussed at this time.

Public Notice has been advertised for the Public Meeting scheduled for 03-08-16. The draft plan has been published on the Township web page [www.eastbradford.org](http://www.eastbradford.org).

I. Chester County SPCA

Twp Mgr Lynch discussed the current services contract with the BOS with particular regard to a trend of increasing monthly charges to the Township for services.

Upon discussion it was agreed Mr. Lynch further review with SPCA representatives the schedule of fees and charges not just to the municipality but to the animal owner for services rendered. It also was suggested whether the SPCA could incorporate Township fees for such services to be included directly on the invoice to the animal owner.

**Other Items:**

1. Comprehensive Plan Update

The BOS discussed the need to understand the relationship of the current ‘plan update’ to the existing plans, i.e., 2004 Township Comprehensive Plan, and to ensure continuity. This matter is under discussion with the CCPC and Township planning consultant TCA.

The Pre-regular work session meeting ended at approximately 07:00 P.M.

Michael P. Lynch,  
Township Secretary

Next Pre-Regular Mtg WS: March 08, 2016

Next Ordinance: # 01-2016 (last #12-15 Ch. 42 Auto Protect Devices)

Next Resolution: # 09-2016 (last # 08-Records Disposition) (Sewer S-01-16; Open Space OS-01-16)