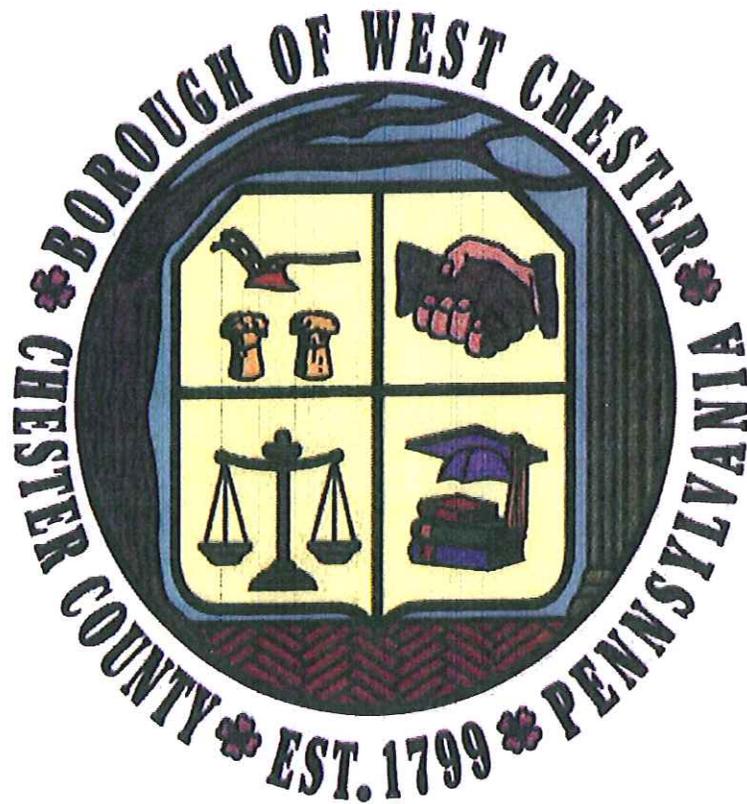


WEST CHESTER POLICE DEPARTMENT

ANNUAL REPORT
2007



SCOTT L. BOHN
CHIEF OF POLICE



West Chester Police Department

401 EAST GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 610-696-2700

SCOTT L. BOHN

Chief of Police
FBINA 186

D. JEFFREY JOHNSON

Lieutenant
FBINA 123

WILLIAM A. MORRIS

Lieutenant

February 26, 2008

The Honorable Richard B. Yoder, Mayor
Borough of West Chester
401 East Gay Street
West Chester, Pennsylvania 19380

Dear Mayor Yoder:

On behalf of the West Chester Police Department, it is my great privilege to present our Department's 2007 Annual Report. The following pages will reflect the activity and services the Police Department has rendered to the citizens of our community(s) during the 2007 calendar year.

This document consists of three distinct parts:

- **SYNOPSIS** of the Police Department's annual report.
- **EXECUTIVE SUMMARY** of the Police Department's annual report.
- **ANNUAL REPORT FOR 2007** for the West Chester Police Department.

Each individual document is intended to be increasingly more detailed, providing as much specificity as to the activities of the West Chester Police Department during calendar year 2007 as is appropriate for the respective document. Complete copies of this document have been distributed to the Borough and Township Managers and may be viewed by citizens of West Chester Borough and East Bradford Township at the following locations:

West Chester Police Department 2007 Annual Report

- **Police Department**—Copies of the complete document are available for public inspection and review at the Administrative Office(s) of the West Chester Police Department during regular business hours.
- **Internet**—This document will be available on the Borough's web site at <http://www.west-chester.com/>

I truly hope you find this information in a format that is both useful to you and informative to the citizens of West Chester Borough.

I am confident and pleased with the professionalism and dedication of our personnel. I believe they realize the work they do is at times difficult and unappreciated, yet they remain constantly vigilant in their duties and responsibilities to serve this community. We are pleased with the accomplishments of our department over the past year and we look forward to another productive year in 2008.

On behalf of the men and women of the West Chester Police Department, I would like to extend our most sincere thanks for your confidence in our ability to serve our community(s). With your continued support and assistance, we look forward to continuing to improve the quality of life for all of our citizens.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'S. Bohn', with a stylized flourish at the end.

Scott L. Bohn

Chief of Police

WEST CHESTER POLICE DEPARTMENT



2007 ANNUAL REPORT SYNOPSIS

Scott L. Bohn
Chief of Police

WEST CHESTER POLICE DEPARTMENT

2007 ANNUAL REPORT

SYNOPSIS

Part I (serious) crimes decreased 15% overall during calendar year 2007 from 929 such crimes reported during 2006 to 789 such crimes reported during 2007. This total represents the *lowest* total of Part I crimes in the last twelve (12) years.

This statistic should be significant to our varied citizenry. This is an important statistic for individuals considering moving their families and/or businesses into our community(s) as it is a statistic that can be compared nationwide against other municipalities of similar size and demographics. It is a statistic that is easily accessible by those seeking information in their decision-making process.

Down are the crimes of Homicide, Robbery, Assault, Burglary, Theft, and Motor Vehicle Theft. There were increases in the number of reported Rapes and Arson (one (1) total). The Department had one (1) reported Homicide in West Chester in 2007.

Crime is classified, counted, and reported in two distinctly different categories. Statisticians and researchers know these categories as Part I crime and Part II crime. Part I crimes consist of those crimes that one may consider to be the most serious crimes affecting society and are comprised of a very specific sub-set of crimes that are routinely reported to the Commonwealth of Pennsylvania and forwarded to the Federal Bureau of Investigation for comparison with other municipalities of similar size and demographics. Part II crimes, on the other hand, are defined as any crime other than Part I crime and are generally considered to be less serious crimes (a secondary level of crime). These "nuisance crimes" impact on quality of life.

In 2007, the West Chester Police Department documented a 3% increase in Part II crimes. During the calendar year 2007, the Department reported 2,367 Part II crimes in comparison to the 2,289 reported in 2006. The 2007 documentation of Part II crimes is the highest total reported by our Department in the last twelve (12) years. Although this figure is not reported to the Federal Bureau of Investigation for comparison purposes, it is a statistic that affects the overall quality of life for those of us living and/or working in West Chester. This 3% increase in reported Part II crimes can realistically be viewed another way, and one could say that there were 78 more victims of nuisance crime during 2007. Aggressive enforcement of nuisance crimes coupled with proactive patrol and Community sensitivity(s) resulted in a significant increase in Liquor Law Violations, Public Drunkenness, Open Bottle Ordinance and Disorderly Conduct arrests. With the continuing success and growth of our Business District, there has been an increased demand for police services.

Overall, the police Department documented 3% more calls for service in 2007 compared to 2006 and 21% more calls over those documented in 2003. This increased volume of calls and/or requests for service has trended higher in each of the last six (6) years. While there is a minimal amount of Part I crime in our Business District, there is an identifiable and increased need for police services. With the popularity of our business establishments and the influx of patrons from throughout the tri-state area as well as West Chester University, the demand has increased dramatically. These aforementioned issues, coupled with varying and often related neighborhood issues, presented the largest challenge to our Department and community over the past five (5) years. As in prior years, alcohol consumption, pedestrian traffic and corridors, the density of residential properties as well as the current environmental conditions, community and neighborhood demographics and the institutional capacity of the Police Department to staff and meet the increased demands of its citizenry will represent our continued challenge(s) as we move into 2008. The community should be as pleased as I am with the enforcement efforts and activity of its police Department in meeting this complex challenge in 2007.

Traffic accidents reported to and investigated by the West Chester Police Department (with the sub-categories of reportable accidents and non-reportable accidents) decreased by approximately 4% in 2007. In the calendar year 2006, the Department investigated two (2) motor vehicle fatalities. There were no motor vehicle fatalities in 2007.

Lastly, I would like to acknowledge the Mayor of West Chester Richard Yoder, the members of the West Chester Borough Council and the Board of Supervisors in East Bradford Township for their support of the Police Department.

It is my privilege to present this synopsis of the West Chester Police Department's Annual Report for the calendar year 2007. It is my sincere hope that this synopsis is both informative to you and useful to the various constituencies and individuals we are sworn and privileged to serve.

**WEST CHESTER
POLICE DEPARTMENT**



**2007
ANNUAL REPORT
EXECUTIVE SUMMARY**

**Scott L. Bohn
Chief of Police**

2007 ANNUAL REPORT

Executive Summary

General Statistics:

	% Change from 2006	Total
Calls for Service	+3%	25,434
Reported Crime	-2%	3,156
Criminal Arrests	+15%	866
Criminal Summonses	+16%	2,475
Traffic Arrests	-10%	2,810
Traffic Warnings	-12%	884

Crime Statistics:

Overall Reported Crime -2% Down 62 crimes from 3,218 reported in 2006 to 3,156 in 2007.

Part I Crimes - Total: -15% Down 140 crimes from 929 reported in 2006. (Lowest total in 12 years).

Part I Crimes Defined as:

Murder	+0%	1 Homicide, West Chester Borough.
Rape	+257%	Up 11 from 7 reported in 2006.
Robbery	-5%	Down 2 from 39 reported in 2006. (Lowest total in 7 years).
Assault	-2%	Down 6 from 311 in 2006 to 305.

	% Change from 2006	Total
Burglary	-23%	Down 23 from 98 to 75 in 2007. (Lowest total in 12 years).
Theft	-25%	Down 12 from 425 to 318 in 2007. (Lowest total in 12 years).
MV Theft	-28%	Down 13 from 47 to 34 in 2007. (Lowest total in 10 years).
Arson	+100%	Up 1 from 0 to 1 in 2007.
Part II Crimes - Total:	+3%	Up 78 crimes in 2007 from 2,289 to 2,367, (highest total in 12 years).
Part II Crimes Defined as: All other crimes		
Criminal Summonses	+14%	Up 341 from 2,134 to 2,475.
Liquor Law	*+30%	Up 168 from 399 to 567.
Public Drunkenness	*+24%	Up 186 from 593 to 779.
Disorderly Conduct	*+3%	Up 15 from 455 to 470.
Noise Ordinance	-19%	Down 40 from 212 to 172.
Open Bottle	+11%	Up 23 from 183 to 206.
All Other	-4%	Down 11 from 292 to 281.

*See combined West Chester Police - West Chester University Public Safety chart for additional Borough enforcement figures.

	% Change from 2006	Total
Property Loss:	-19%	Down \$140,100 from \$725,574 to \$585,474.
Robbery	-56%	Down \$24,273 to \$19,015.
Burglary	-34%	Down \$46,030 from \$133,563 to \$87,533.
Theft	+2%	Up \$5,126 from \$227,718 to \$232,844.
Motor Vehicle Theft	-23%	Down \$74,843 from \$320,925 to \$246,082.
Accident Statistics:		
Overall Accidents	-4%	Down 39 from 1,012 to 973.
Non-Reportable	+ > 1%	Up 3 from 690 to 693.
Reportable	+7%	Up 6 from 85 in 2006 to 91 in 2007.
Fatal	-100%	Down 2 to 0.
Traffic Statistics:		
Traffic Arrests	-10%	Down 310 from 3,120 to 2,810.
Traffic Warnings	-5%	Down 49 from 993 to 884.
Traffic Details	-31%	Down 440 from 1,407 to 967.

	% Change from 2006	Total
DUI	-9%	Down 21 from 237 to 216.

Personnel Assignments

	% of sworn staff	% of all staff
Patrol	78%	64%
Administration	7%	5%
Criminal Investigation	15%	13%
Support Staff	—	18%

Retirements during 2007

None

New Hires during 2007

None

WEST CHESTER POLICE DEPARTMENT



2007 ANNUAL REPORT

Scott L. Bohn
Chief of Police



GENERAL STATISTICS 2007



The General Statistics for the West Chester Police Department during 2007 indicate a 3% increase in the number of calls-for-service over the past year and a 21% increase over the calls documented in 2003. 2007 General Statistics also reflect that crime reported to the West Chester Police Department (combined Part I and Part II) decreased approximately 2% overall, with a 15% decrease in Part I crime and an approximate 3% increase in Part II and/or secondary crime.

The number of Part I crimes known to our Police Department is the lowest total reported in the last twelve (12) years. The serious crime trends continue a positive outlook for the community with respect to providing a safe environment for our citizenry and our business community.

The increase in calls-for-service, coupled with a 3% increase in Part II crime, (the highest totals documented in the last twelve (12) years) has, and continues to be, the biggest challenge for our police department and our community; it has and will continue to impact Part I data (victims and offenders). The Police Department is proud of our public safety service and law enforcement activities in our community. The elected officials and appointed leaders in our community(s) are encouraged to share our collective accomplishments and continue our work in a shared vision and goal for a safer community and better quality of life.

Jurisdiction No. 15414
 NCIC Code PA0151300

**RETURN A MONTHLY COUNT OF OFFENSES
 KNOWN TO POLICE**

1 CLASSIFICATION OF OFFENSES PART I OFFENSES	2 OFFENSES REPORTED	3 UNFOUND COMPLAINTS	4 ACTUAL OFFENSES	(a) TOTAL CLEARED	(b) JUVENILE CLEARED
1. HOMICIDE A. MURDER B. MANSLAUGHTER	1		1	1	
2. RAPE TOTAL	21	3	18	15	
A. RAPE B. ATTEMPTED RAPE	20 1	3	17	15	
3. ROBBERY TOTAL	37		37	18	3
A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. STRONG ARM (HANDS, ETC)	10 3 4 20		10 3 4 20	7 3 2 6	2 1
4. ASSAULT TOTAL	305		305	241	13
A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. AGGRAVATED (HANDS, ETC) E. SIMPLE (HANDS, ETC)	8 10 12 28 247		8 10 12 28 247	8 8 16 24 185	1 12
5. BURGLARY TOTAL	76	1	75	16	2
A. FORCIBLE ENTRY B. UNLAWFUL ENTRY C. ATTEMPTED FORCIBLE	40 28 8	1	39 28 8	10 3 3	1 1
6. LARCENY THEFT TOTAL	320	2	318	67	4
7. MOTOR VEHICLE THEFT TOTAL	42	8	34	5	
A. AUTOS B. TRUCKS AND BUSES C. OTHER VEHICLES	39 2 1	8	31 2 1	5	
9. ARSON TOTAL	1		1		
TOTAL PART I OFFENSES	803	14	789	363	22

* EXCEPTIONAL CLEARANCES INCLUDED

@ INCLUDES OFFENSE(S) REPORTED IN PREVIOUS MONTHS

NUMBER OF POLICE OFFICERS KILLED		ASSAULTED
FELON	NEGLIG	

WEST CHESTER POLICE DEPARTMENT

610-696-2700

Department Reporting

CHESTER PA 19380

County

Report for the month of

Date of Report:

Prepared by _____

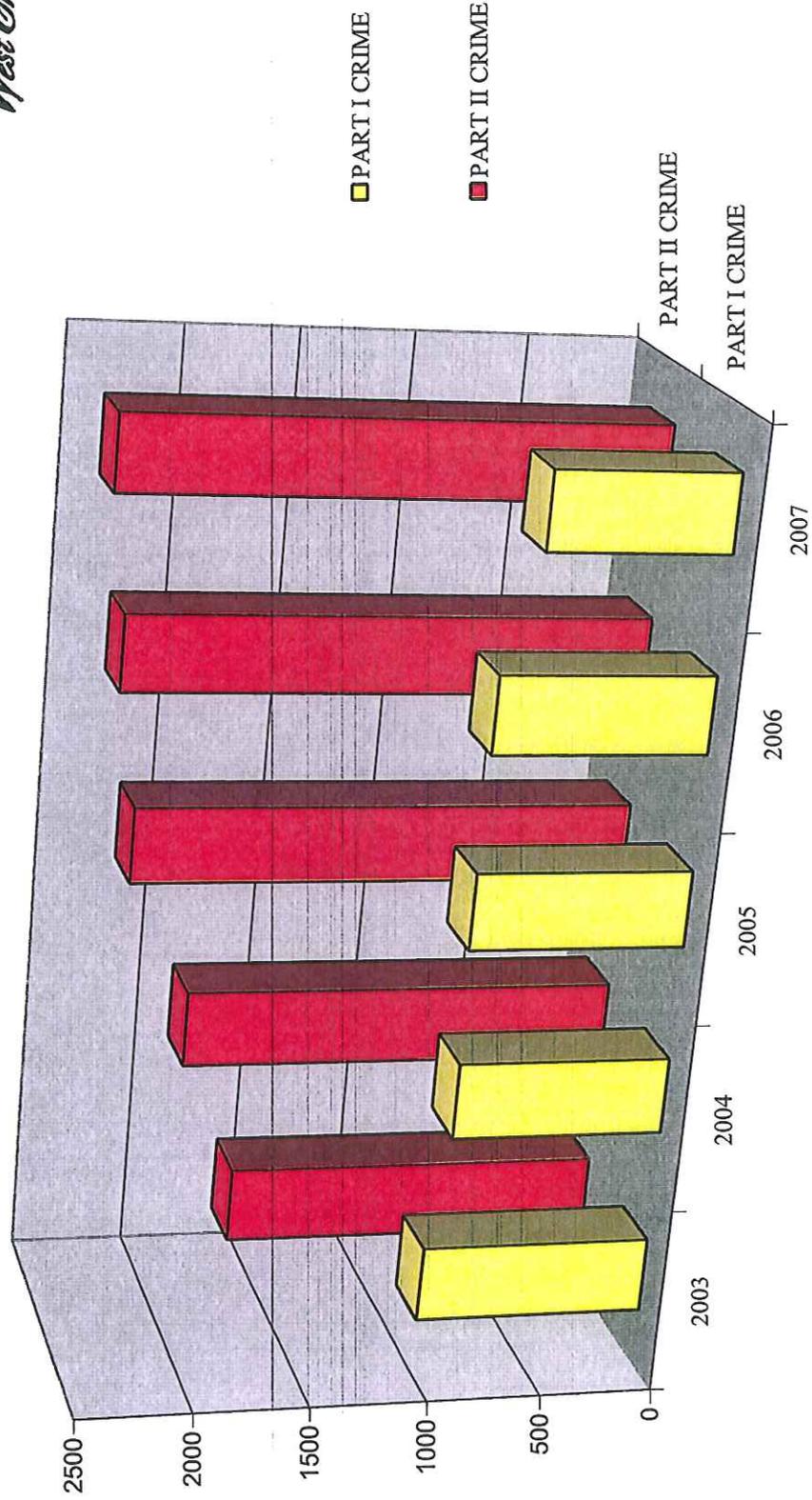
JurIs No. 16414
 NCIC Code PA0161300

**RETURN A MONTHLY COUNT OF OFFENSES
 KNOWN TO POLICE**

1 CLASSIFICATION OF OFFENSES PART II OFFENSES		2 OFFENSES REPORTED	3 UNFOUND COMPLAINTS	4 ACTUAL OFFENSES	(a) TOTAL CLEARED	(b) JUVENILE CLEARED
100. FORGERY & COUNTERFEIT.		19	1	18	9	
110. FRAUD		48	1	47	21	
120. EMBEZZLEMENT		0		0		
130. STOLEN PROP-REC,POSSES		11		11	9	
140. VANDALISM		437		437	66	
150. WEAPONS-CARRYING, POSSES		4		4	4	
160. PROSTITUTION, COMM VICE		0		0		
170. SEX OFFENSES (EX 02,160)		16		16	5	
180. DRUG ABUSE VIOL TOTAL		153	1	152	155	5
SALE	A. OPIUM-COCAINE	26		26	32	
	B. MARIJUANA	4		4	6	1
	C. SYNTHETIC	2		2	3	
	D. OTHER	1		1	1	
POSSESSION	A. OPIUM-COCAINE	39		39	36	1
	B. MARIJUANA	50		50	50	2
	C. SYNTHETIC	4		4	4	
	D. OTHER	27	1	26	23	1
190. GAMBLING TOTAL		0		0		
A. BOOK MAKING B. NUMBERS, ETC. C. OTHER						
200.OFF AGAINST FAMILY & CHILD.		0		0		
210. DRIVING UNDER INFLUENCE		217	1	216	208	2
220. LIQUOR LAWS		321		321	313	
230. DRUNKENNESS		569		569	561	
240. DISORDERLY CONDUCT		243		243	231	1
250. VAGRANCY		1		1		
260. ALL OTHER OFFENSES		332		332	313	
TOTAL PART II OFFENSES TOTAL		2371	4	2367	1895	8



WEST CHESTER POLICE DEPARTMENT
 West Chester - East Bradford Combined UCR Data

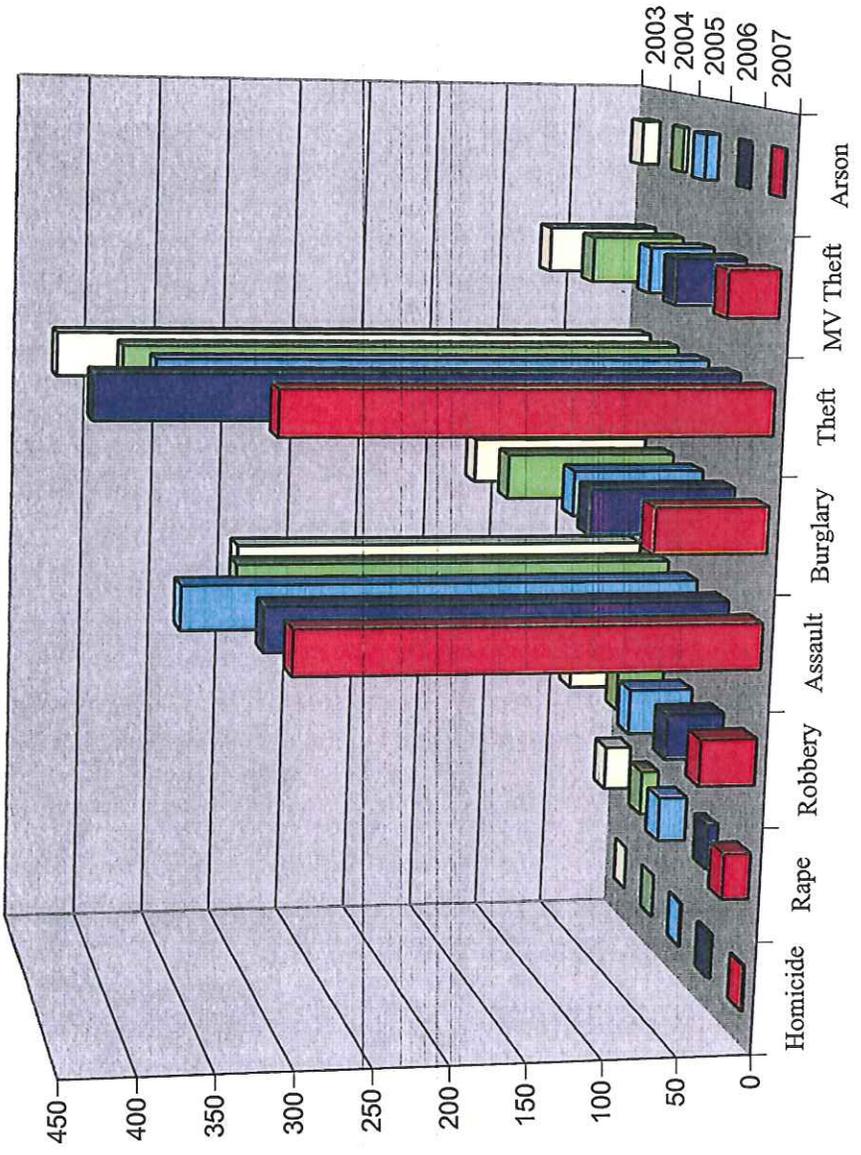


	2003	2004	2005	2006	2007
PART I CRIME	999	924	938	929	789
PART II CRIME	1644	1903	2193	2289	2367

**West Chester Borough - East Bradford Township
Combined UCR Data
2007**

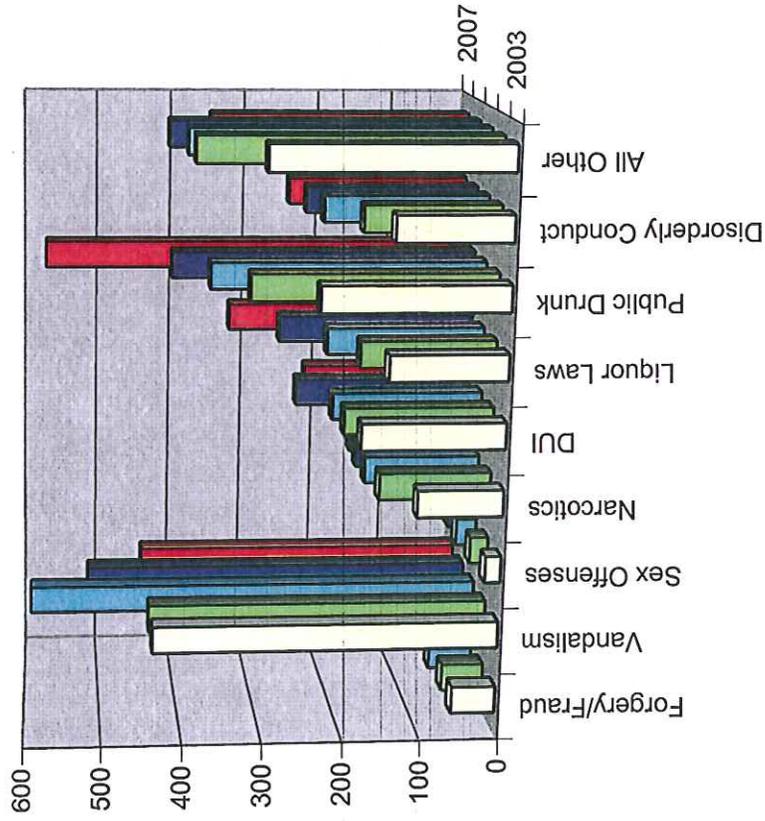
Part I	2007 Offenses (Includes Attempts)	2007 Offenses Cleared by Arrest or Exceptional Means	% Cleared
Homicide	1	1	100
Rape	18	15	83
Robbery	37	18	49
Assault	305	241	79
Burglary	75	16	21
Theft	318	67	21
MV Theft	34	5	15
Arson	1	0	0
Total	789	363	46
Part II	2007 Offenses (Includes Attempts)	2007 Offenses Cleared by Arrest or Exceptional Means	% Cleared
Forgery	18	9	50
Fraud	47	21	45
Embezzlement	0	0	N/A
Vandalism	437	66	15
Stolen Property	11	9	82
Weapons	4	4	100
Sex Offenses	16	5	31
Narcotics	152	155	100
Offenses -Family/Children	0	0	N/A
DUI	216	208	96
Liquor Laws	321	313	98
Drunkenness	569	561	99
Disorderly Conduct	243	231	95
Vagrancy	1	0	0
All Other Offenses	332	313	94
Total	2367	1895	80

West Chester Police Department
West Chester-East Bradford Combined Part I UCR



	Homicide	Rape	Robbery	Assault	Burglary	Theft	MV Theft	Arson
2007	1	18	37	305	75	318	34	1
2006	2	7	39	311	98	425	47	0
2005	1	20	44	355	90	375	44	9
2004	0	12	33	306	118	388	64	3
2003	0	19	48	294	125	425	76	12

West Chester Police Department
West Chester-East Bradford Combined Part II UCR



	Forgery/Fraud	Vandalism	Sex Offenses	Narcotics	DUI	Liquor Laws	Public Drunk	Disorderly Conduct	All Other
2003	57	436	19	109	183	151	237	148	304
2004	55	437	23	146	194	175	314	175	384
2005	58	589	27	153	198	207	358	215	388
2006	63	512	23	154	237	261	403	228	408
2007	65	437	16	152	216	321	569	243	348

**West Chester Borough
UCR Data
2007**

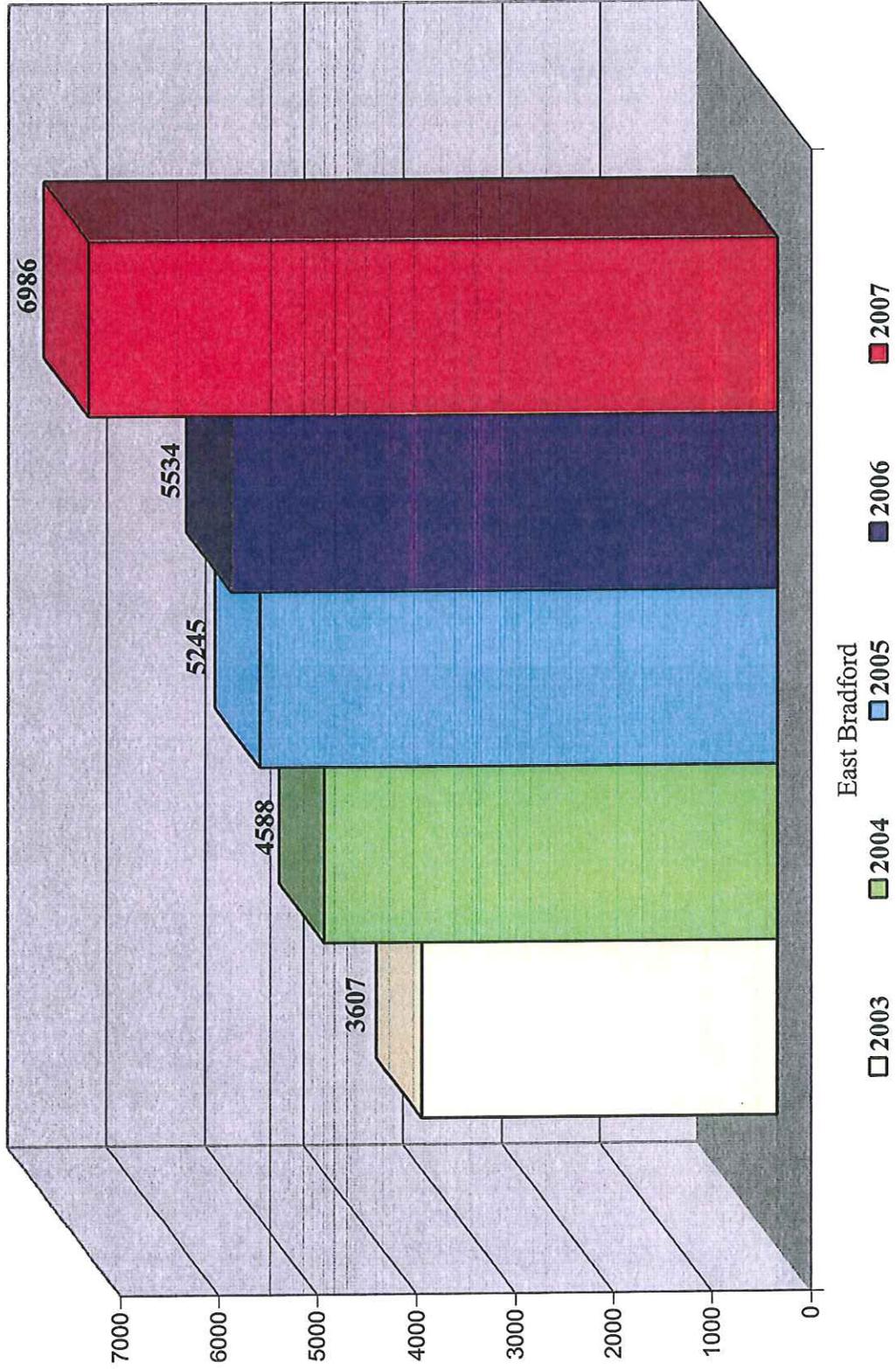
Part I	2007 Offenses (Includes Attempts)	2007 Offenses Cleared by Arrest or Exceptional Means	% Cleared
Homicide	1	1	100
Rape	21	15	71
Robbery	35	14	40
Assault	226	231	100
Burglary	57	7	12
Theft	275	60	22
MV Theft	41	5	12
Arson	1	0	0
Total	657	333	51
Part II	2007 Offenses (Includes Attempts)	2007 Offenses Cleared by Arrest or Exceptional Means	
Forgery	17	8	47
Fraud	37	21	57
Embezzlement	0	0	N/A
Vandalism	397	65	16
Stolen Property	10	8	80
Weapons	4	4	100
Sex Offenses	14	5	36
Narcotics	150	152	100
Offenses -Family/Children	0	0	N/A
DUI	192	186	97
Liquor Laws	314	306	97
Public Drunkenness	562	554	99
Disorderly Conduct	237	225	95
Vagrancy	1	0	N/A
All Other	314	309	98
Total	2249	1843	82

**East Bradford Township
UCR Data
2007**

Part I	2007 Offenses (Includes Attempts)	2007 Offenses Cleared by Arrest or Exceptional Means	% Cleared
Homicide	0	0	N/A
Rape	0	0	N/A
Robbery	2	4	100
Assault	13	10	77
Burglary	19	9	47
Theft	45	7	16
MV Theft	1	0	0
Arson	0	0	N/A
Total	80	30	38
Part II	2007 Offenses (Includes Attempts)	2007 Offenses Cleared by Arrest or Exceptional Means	% Cleared
Forgery	2	1	50
Fraud	11	0	0
Vandalism	40	1	3
Stolen Property	1	1	100
Weapons	0	0	N/A
Sex Offenses	2	0	0
Narcotics	3	3	100
Offenses -Family/Children	0	0	N/A
DUI	25	22	88
Liquor Laws	7	7	100
Drunkenness	7	7	100
Disorderly Conduct	6	6	100
Vagrancy	0	0	N/A
All Other	18	4	22
Total	122	52	43



East Bradford Township Calls for Service

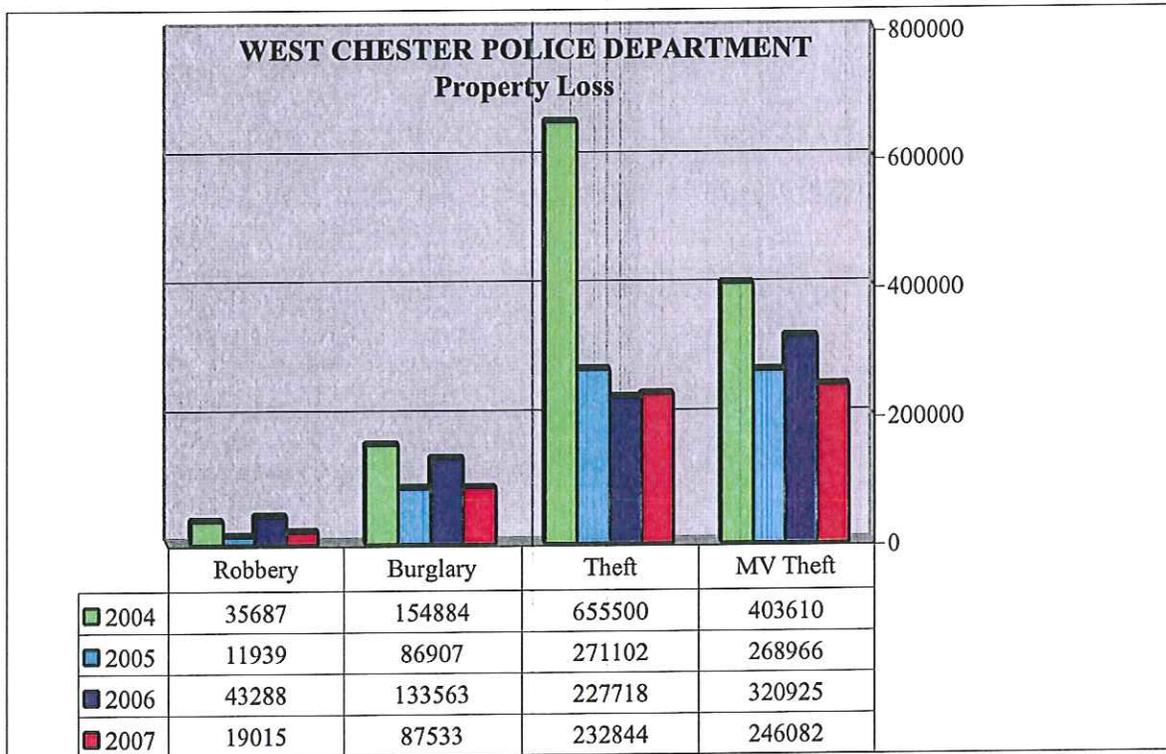




PROPERTY LOSS

The property loss to residents and visitors of the Department's service community as a result of Part I crime decreased by approximately 19% during the calendar year 2007 from \$725,574 to \$585,474 (a decrease of \$140,100). This figure is in contrast to 2006 in which the community realized an approximate 12% increase. During 2007, there was an overall 56% decrease in Part I crime against persons, (property loss) and a 17% decrease the values of property loss for Part I property crime.

Robbery:	-56%	down \$24,273 from \$43,288 to \$19,015
Burglary:	-34%	down \$46,030 from \$133,563 to \$87,533
Theft:	+2%	up \$5,126 from \$227,718 to \$232,844
Motor Vehicle:	-23%	down \$74,843 from \$320,925 to \$246,082





ACCIDENT ANALYSIS

Overall, vehicle crashes reported to and investigated by the West Chester Police Department decreased 4% from 2006 to 2007, with a total of 39 fewer accidents occurring during 2007. However, the raw numbers do not reflect the entire picture. Vehicle accidents, more aptly described as “vehicle crashes” as most accidents are not quite as “accidental” as the name suggests, are divided into four categories: Reportable Crashes, Non-Reportable Crashes, Fatalities, and Hit and Runs.

REPORTABLE CRASHES:

Reportable crashes are defined as those crashes in which the driver, vehicle occupant, pedestrian, or bicyclist is injured, or the damage to any vehicle is so severe as to render the vehicle inoperable. During the calendar year 2007 the number of reportable crashes increased approximately 7%; there were 85 during 2006 and 91 during 2007.

NON-REPORTABLE CRASHES:

Non-reportable crashes are defined as the converse of reportable crashes. Stated another way, non-reportable crashes are those crashes where no one was injured and the vehicle could be removed from the crash scene under its own power. Although Commonwealth Law does not require one to report these crashes to the police, some individuals and, more particularly, their insurance companies, request a police investigation. As such, the police department can count those non-reportable crashes that are actually reported to the police, but there is no way to know what percent of these type crashes is reported or actually occur in the Borough or the Township. Those non-reportable crashes that were reported to the police department increased by less than 1% from 690 during 2006 to 693 during 2007.

FATALITIES:

Fatal crashes decreased during 2007 from two (2) during the calendar year 2006 to none (0) in 2007.

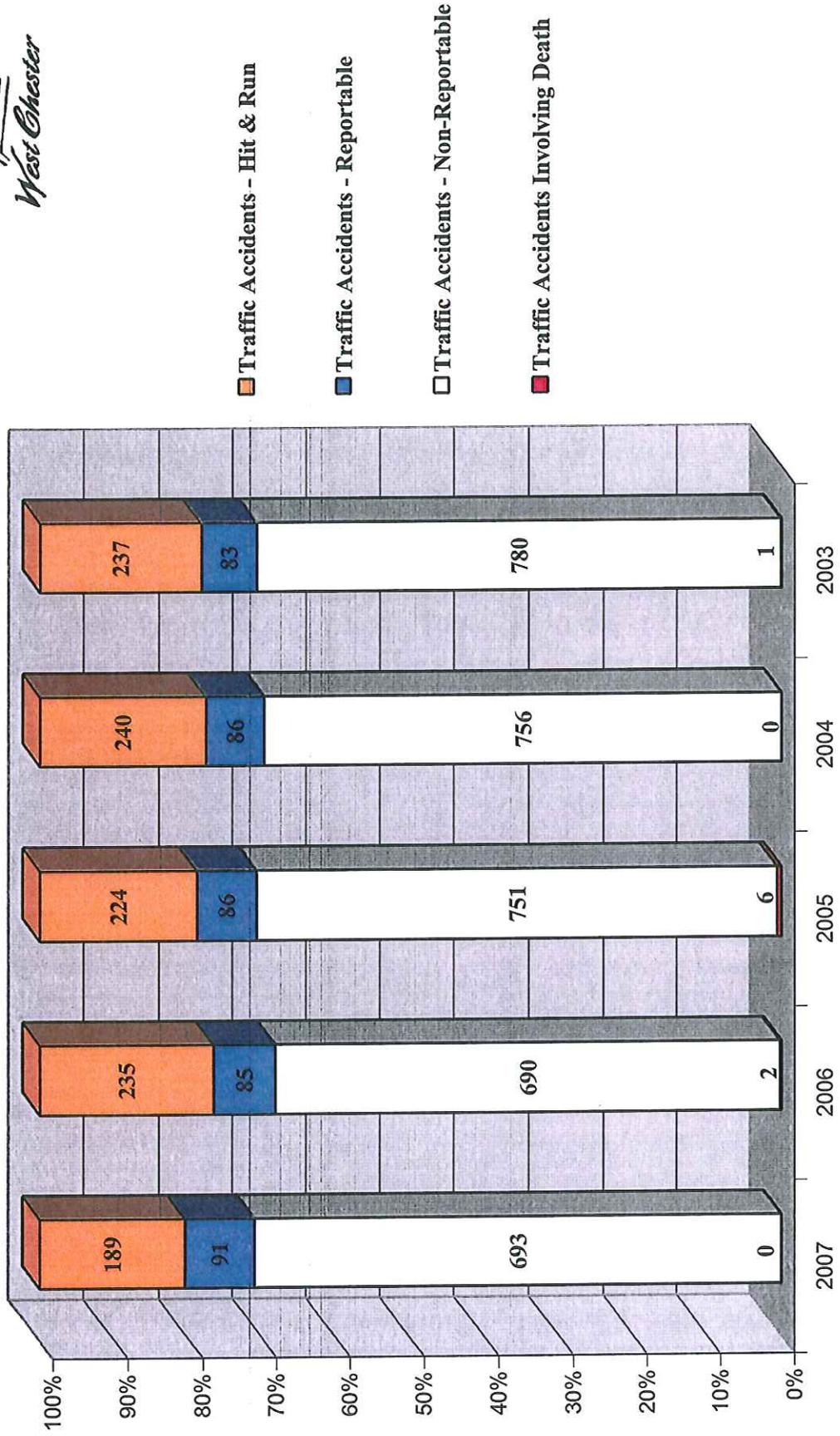
HIT AND RUNS

As a general rule, the driver of any vehicle involved in an accident resulting in damage to a vehicle or other property shall immediately stop the vehicle at the scene of the accident or as close thereto as possible and shall remain at the scene of the accident until he has fulfilled the requirements as promulgated in the Pennsylvania Motor Vehicle Code, Title 75, relating to the duty to give/provide information and render aid if necessary. In too many instances, individuals involved in motor vehicle crashes ignore their obligation and leave the scene of the "accident". Those hit and run crashes reported to the police department decreased by approximately 20% from 235 during 2006 to 189 in 2007.

ACCIDENT INVESTIGATION

The Department purchased accident-mapping equipment in 2005. The Accident Reconstruction Unit has been operational since August of 2005 with minimum assistance from neighboring units. The reconstruction personnel were utilized on four (4) occasions in 2007.

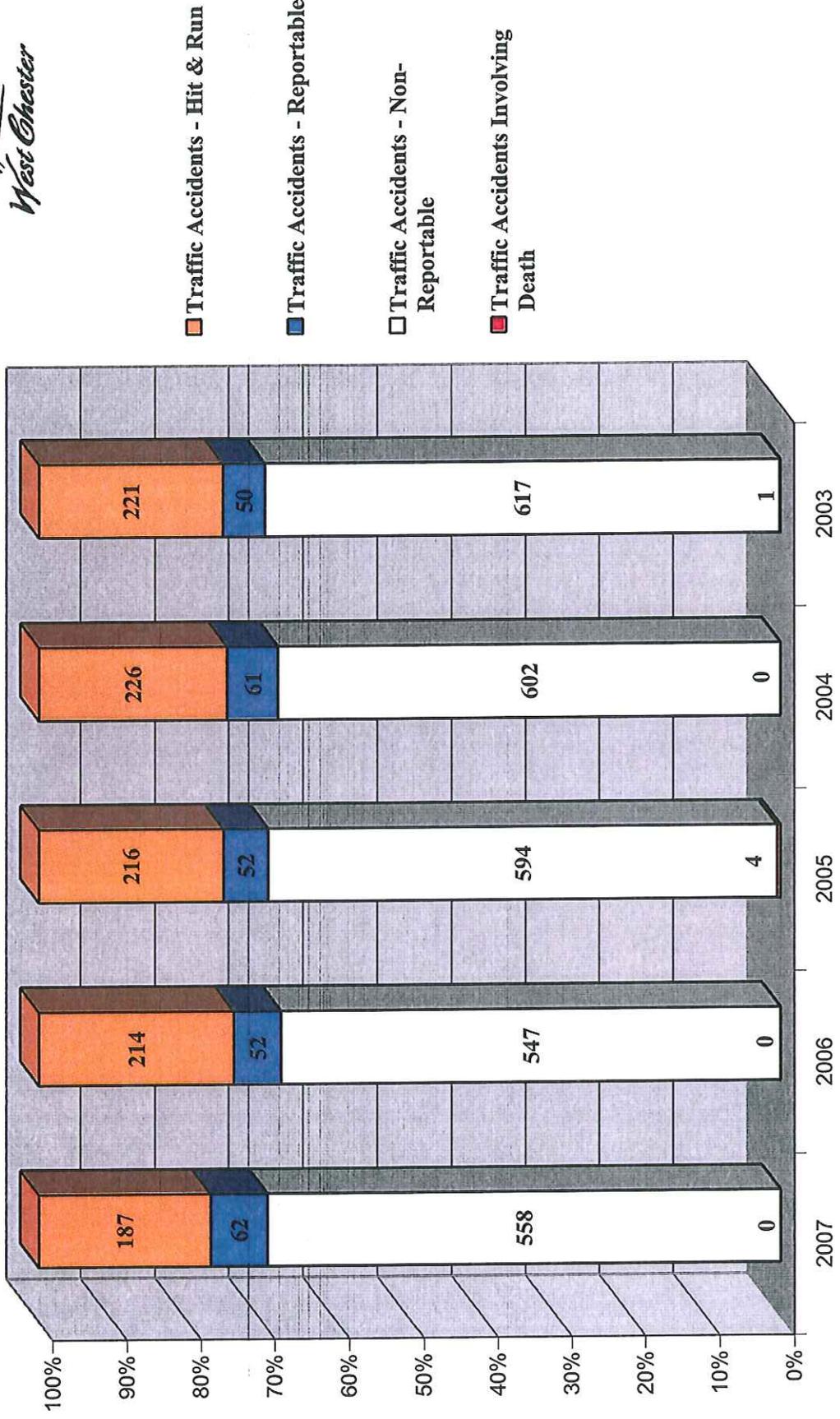
West Chester Police Department Crash Investigations



**West Chester Police Department
Crash Investigations**



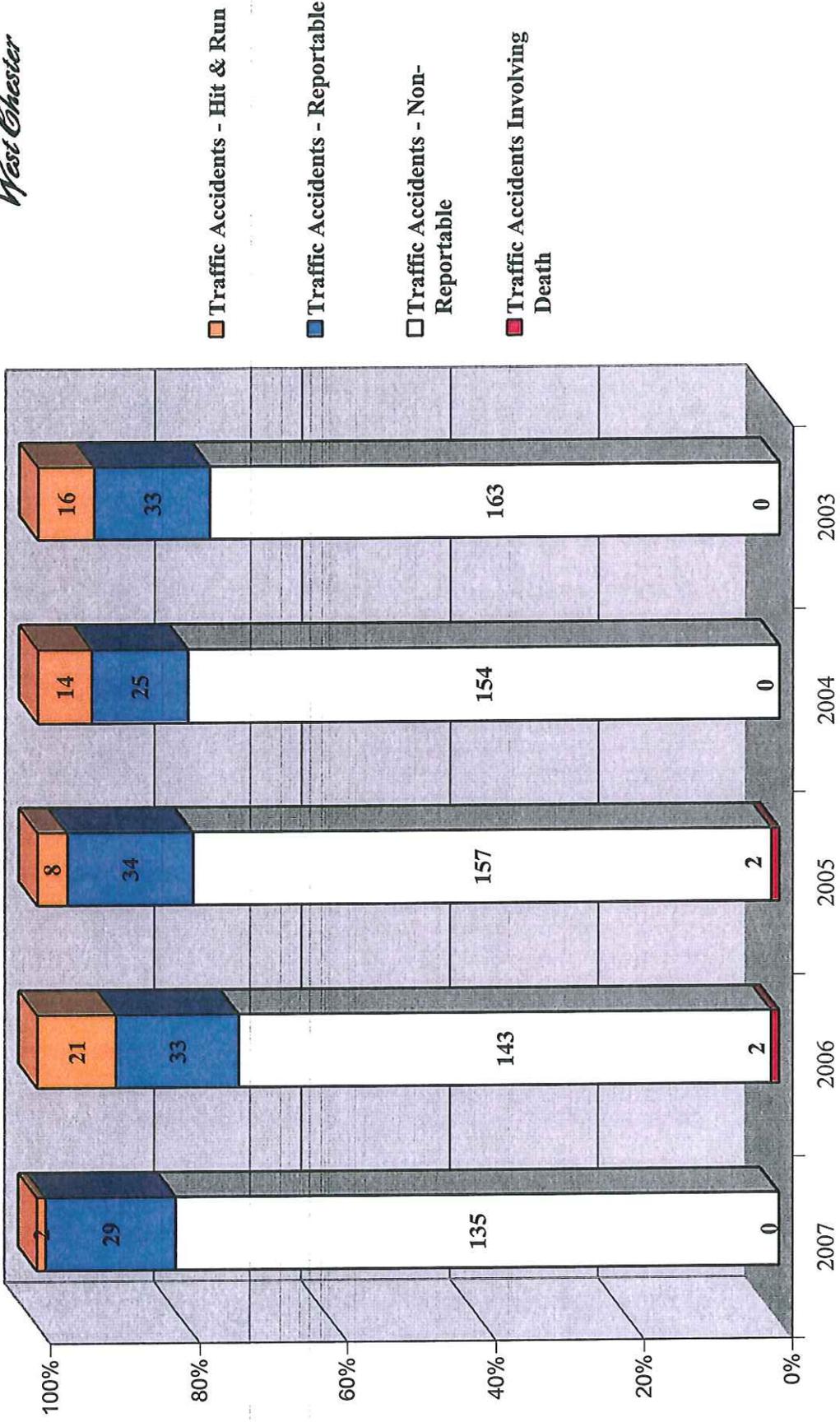
WEST CHESTER BOROUGH





**West Chester Police Department
Crash Investigations**

EAST BRADFORD TOWNSHIP





DRIVING UNDER THE INFLUENCE



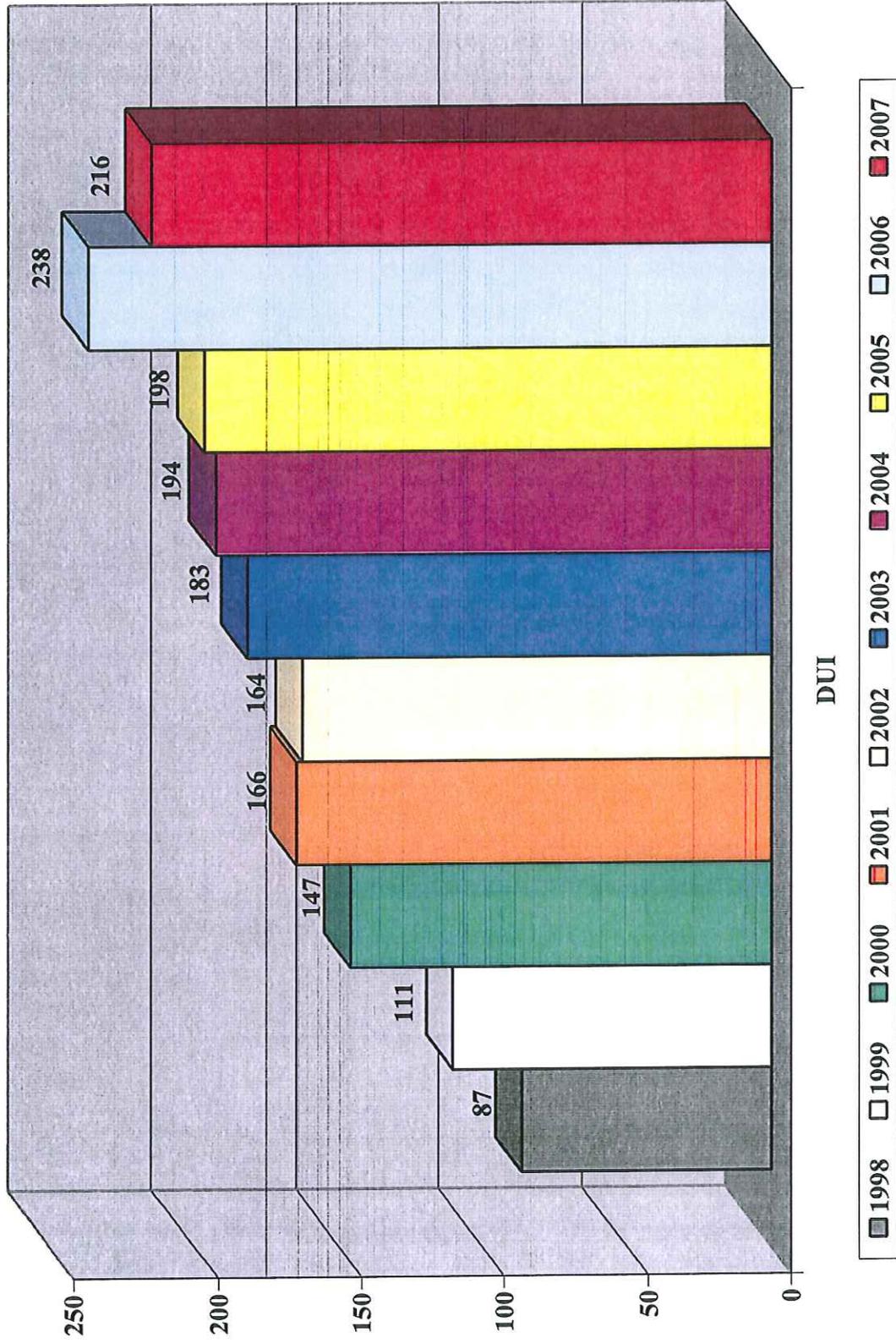
The West Chester Police Department places high emphasis on searching for DUI drivers in an attempt to lower fatalities due to alcohol and/or drug related vehicle crashes and to lessen the overall personal injury and property loss due to vehicle crashes in our service communities. In 2007, the West Chester Police Department made 216 DUI arrests. In 2006, the Department made 238 DUI arrests (this was an approximate 20% increase over in the number of DUI arrests in 2005 and the highest total in ten (10) years).

In 2003, the Police Department arrested 183 individuals for Driving Under the Influence of Alcohol or Drugs. In 2004, the West Chester Police Department experienced a 6% increase in DUI arrests by handling 194 incidents. The 2003 and 2004 numbers were the highest totals of any Chester County law enforcement agency. In 2005, the Department made 198 arrests for Driving Under the Influence of Alcohol or Drugs. The 2005 figure was the second highest total in Chester County (the highest reported total was 200).

The Department's achievements continue to be recognized by the Mothers Against Drunk Driving (MADD) organization. The increased number and success of restaurants and liquor establishments in our community increases the probability and likelihood that a larger number of individuals will attempt to drive while intoxicated. While statistics are not yet available from other Chester County law enforcement agencies, I suggest that our figures in this category are again among the highest in Chester County.



WEST CHESTER POLICE DEPARTMENT DUI ARRESTS - 10 Year period





TRAFFIC ENFORCEMENT STATISTICS



Each year, emphasis is placed on the productivity of our uniformed officers with high expectations for specific results. Traffic arrests/citations issued by the West Chester Police Department decreased approximately 10% in 2007. The decrease in 2007 follows a three (3) year period of increments and a 57% increase in traffic enforcement totals. The enforcement of our state vehicular laws is an essential and important service to the residents of and visitors to our communities. The issuance of “written traffic warnings” decreased as well; the Department documented an approximate decrease of 5% in the calendar year 2007. The Department’s total number of “traffic details” in our service communities decreased by approximately 31% in 2007. In 2007, the Department continued to utilize computer hardware and software technology that will continue to benefit our communities in assessing current vehicular traffic. The technology has and will continue to aid in future traffic planning in our community and the surrounding municipalities.

A renewed emphasis during 2007 on the Department’s traffic safety goals and objectives is a double edged sword and a special cautionary note in the 2004 and each subsequent Annual Report should be recalled in this and future reports when presented. The cautionary note, specifically, relates to the number of calls-for-service reported each year. Vehicle stops for traffic violations are not counted as a call-for-service. Each of the last seven (7) years has been marked by an increase in the Department’s calls-for-service. Additionally, the officers are required to satisfy daily court obligations at five (5) separate locations: three (3) District Courts, Common Pleas Court, and Juvenile Court, and the number and/or issuance of non-traffic citations have trended higher each of those years. The above stated factors, in addition to the Department’s level of staffing and staffing requirements, significantly impact our traffic enforcement statistics. Our citizenry should be very pleased with the efforts and productivity of our uniformed personnel in 2007.

Traffic Studies:

A total of ten (10) traffic studies were performed throughout East Bradford Township and the Borough of West Chester.

Construction:

We had one (1) major construction project affecting traffic flow in the Borough of West Chester for 2007 and which will be coming to an end in the summer of 2008. The construction location:

- 200 W Market St., Chester County Court House

Traffic Analysis:

The following roadways and/or intersections are only a few of the more serious ones in the Borough of West Chester and East Bradford Township. The Department's total list is lengthy and will require additional time and personnel to evaluate. The Department has prioritized locations; it has and will continue to investigate each and follow through toward solutions prior to moving onto other less problematic locations. The Department has initiated and is collating detailed data and studies on a number of intersections prior to submitting recommendations for Council and Supervisor approval.

Borough of West Chester:

The most problematic intersection in the Borough of West Chester still is High and Washington Sts. This intersection will only become more problematic as the growth of West Chester continues. This has been a high volume accident area and will likely continue to be so. The Department is evaluating a number of potential solutions:

- Traffic Signal- This would require Penn-Dot approval and would likely back-up traffic on High St.
- Change the traffic flow to one-way West for the 50 Blk. of W. Washington St. this would cause vehicles that would have turned north onto High St and vehicles that would have traveled east across High St. to utilize Marshall St. as an alternative. Marshall St. is controlled by a traffic

signal; however, turning lanes may be needed in the future because of the increased volume of traffic with or without making Washington St. one-way. This would prevent traffic from turning onto High St. from Washington St. and help with traffic flow in this area. Church St. is two-way, allowing for vehicles to make a left or a right once they get to the intersection of Church and Washington Sts.

Pedestrian accidents are increasing in the West Chester Borough Central Business District (CBD). If unabated, this problem will increase in 2008. The Department has secured State grant money and will actively and aggressively enforce traffic laws in and around the CBD of the Borough of West Chester. The Department has documented a significant increase in both vehicular and pedestrian traffic in West Chester. The pedestrian volume may continue to increase with the opening of the new Court House this summer in the 200 Block of W. Market St. An issue that will need to be addressed will be the mid-block cross-walk for the Court House in the 200 Block of W. Market St.

East Bradford Township:

The most problematic intersection in East Bradford Township is still Rt-162 and Highland Rd. This intersection has experienced an increase in traffic volume and an increased number of accidents over the years. Penn-Dot has completed a study of this intersection and has recommended a traffic signal. East Bradford Township and Penn-Dot are working on the recommendation, but a time table has not been set for the installation of any traffic signals.

Intersections under Evaluation:

Borough of West Chester

- Marshall and Walnut Sts.
- Marshall and Matlack Sts. (new stop sign installed).
- Price and Wayne Sts. (Penn-Dot has approved a stop sign at this location).
- Market and Franklin Sts.

- Gay and Darlington Sts. (new stop sign installed as of 1/24/08).

East Bradford Township

- Rt-162 from the Bridge to Highland Rd. (active enforcement has been done in this area).
- Rt-322 from the Township line (West Bradford) down to Frank Rd. (active enforcement).
- Rt-52 at the bend near Edgemill Rd. (Penn-Dot will not lower speed in this area post study 2006).
- Rt-52 and Creek Rd. (Penn-Dot will not change the speed of the roadway).

Traffic Details:

Borough of West Chester

Over the normal patrol speed details performed, the Department was involved in the State-wide Buckle-Up grant initiative.

Total contacts	590 contacts made
Seat Belt Citations	22 Citations issued
Speeding Citations	72 Citations issued
Other Moving Violations	41 Citations issued
Other Traffic	6 Citations issued
Felony Arrest	1 Arrest made
Warnings	49 Warnings issued
DUI Arrest	1 Arrest made

East Bradford Township

Over the normal patrol speed details performed, a total of twenty-four (24) overtime speed details were performed in the year 2007.

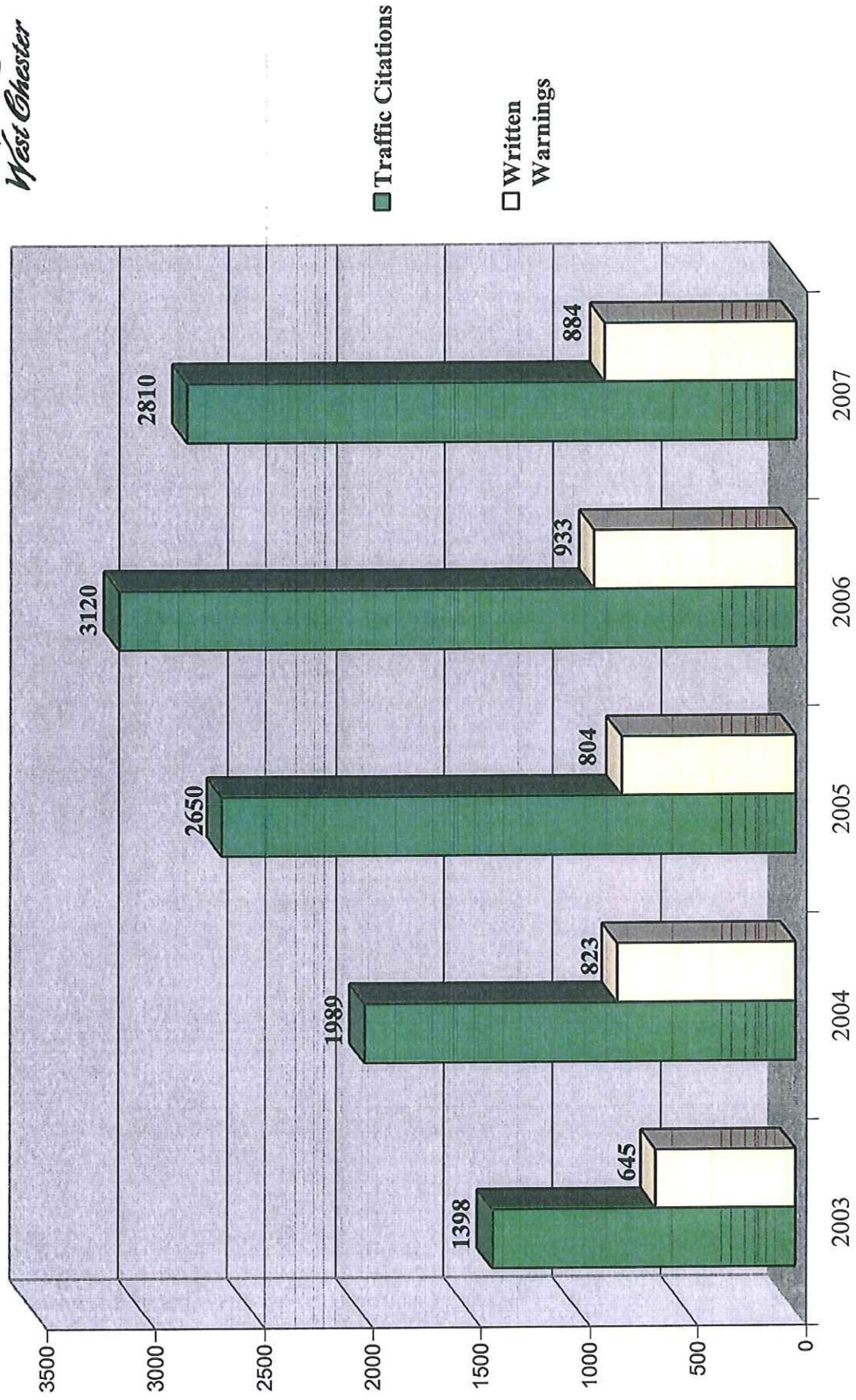
A total of two hundred sixty-one (261) speeding tickets were issued, fifty-four (54) warnings were issued and one (1) other arrest was made during the speed details.

Abandoned Vehicles:

	<u>2007</u>	<u>2006</u>	<u>2005</u>	<u>2004</u>
Total Vehicles Stickered:	40	52	48	61
Vehicles Towed by Department:	9	9	7	11
Vehicles Legalized:	1	0	0	1
Vehicles Moved – Officer Contact:	3	3	6	0
Vehicles Moved – Non Contact:	27	38	35	49
Stolen Vehicles:	0	1	0	0

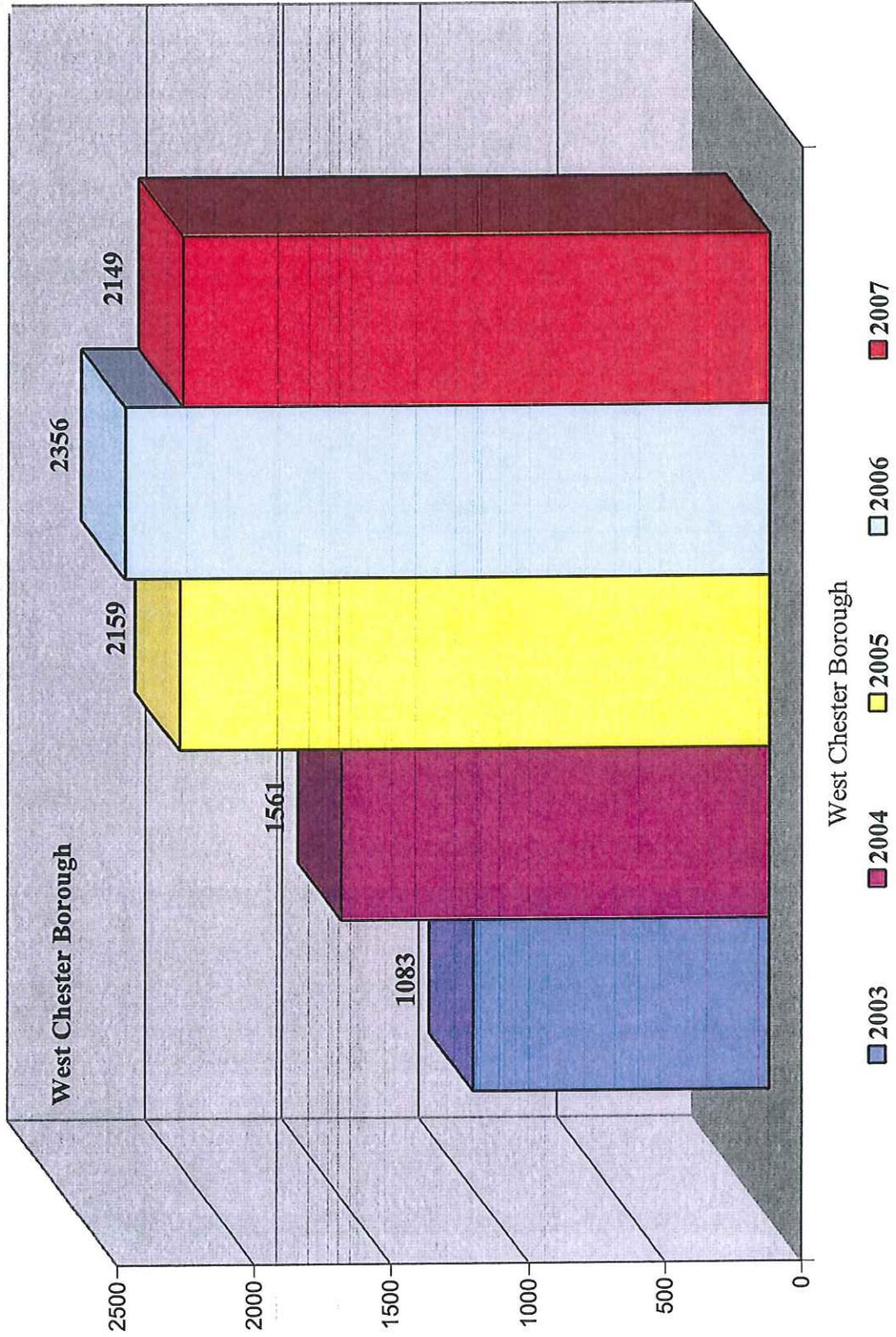


WEST CHESTER POLICE DEPARTMENT Traffic Enforcement (West Chester - East Bradford Combined Totals)



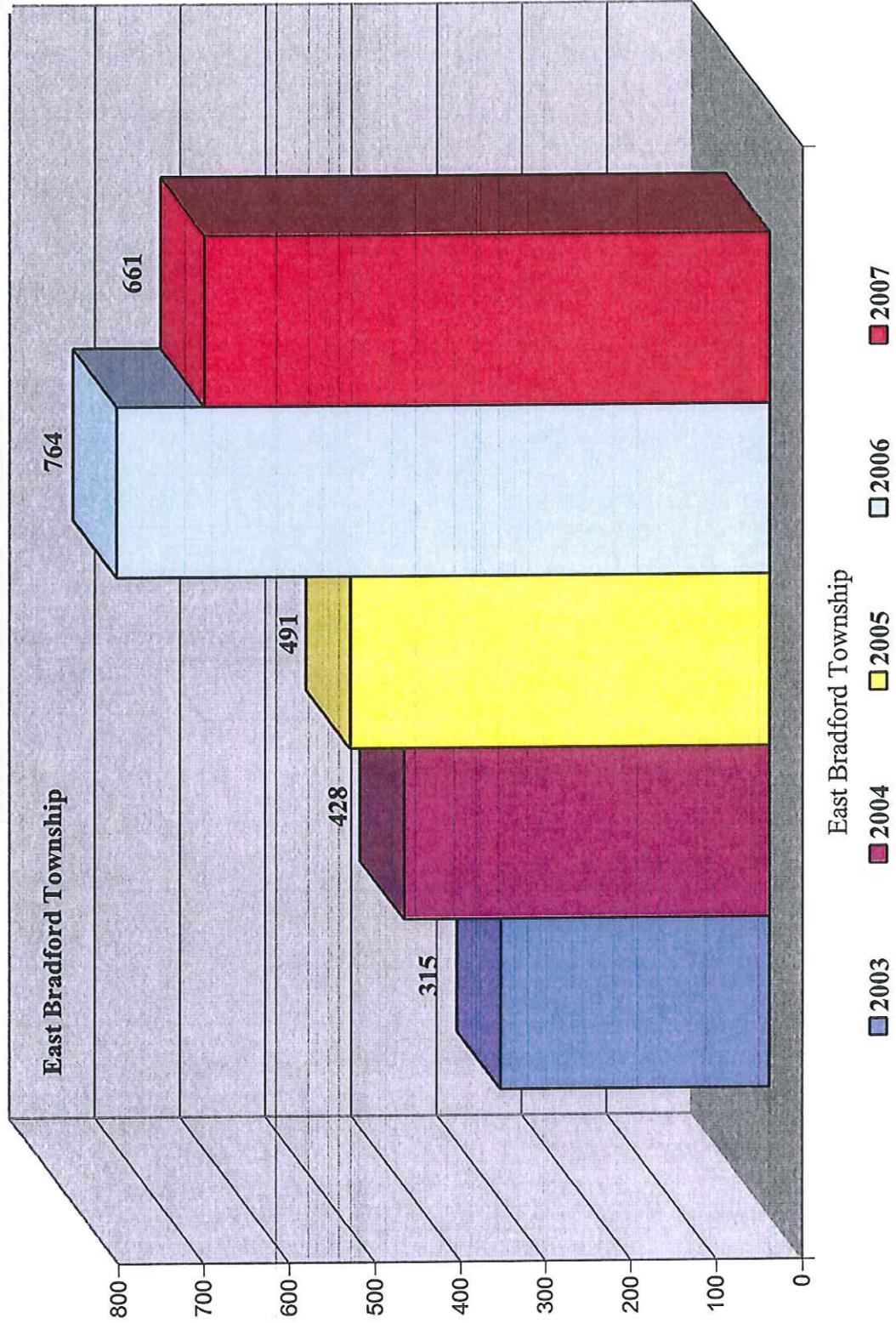


WEST CHESTER POLICE DEPARTMENT Traffic Enforcement - Citations





WEST CHESTER POLICE DEPARTMENT Traffic Enforcement - Citations



East Bradford Township

764

800

700

600

500

400

300

200

100

0

661

491

428

315

East Bradford Township

■ 2003

■ 2004

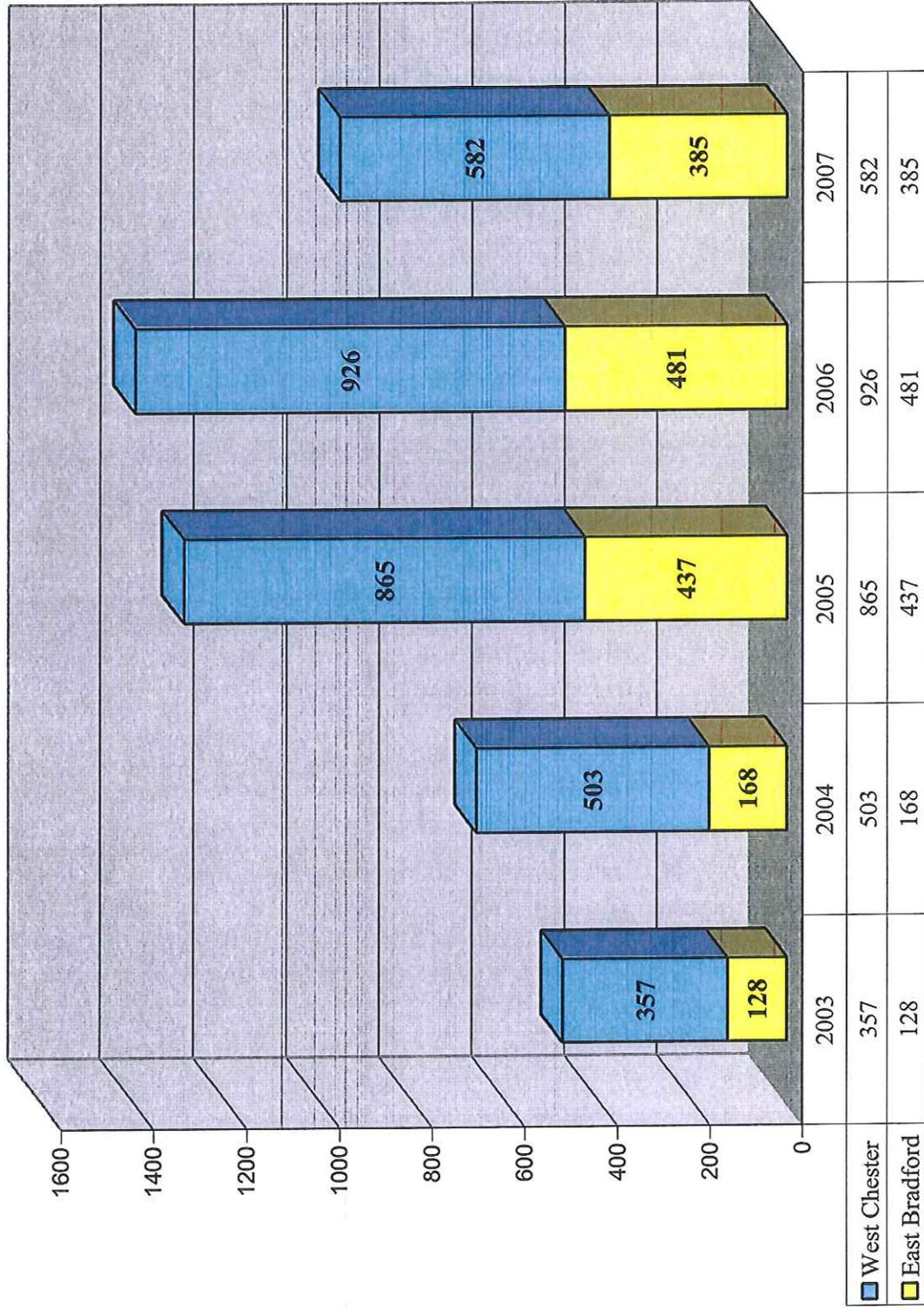
■ 2005

■ 2006

■ 2007

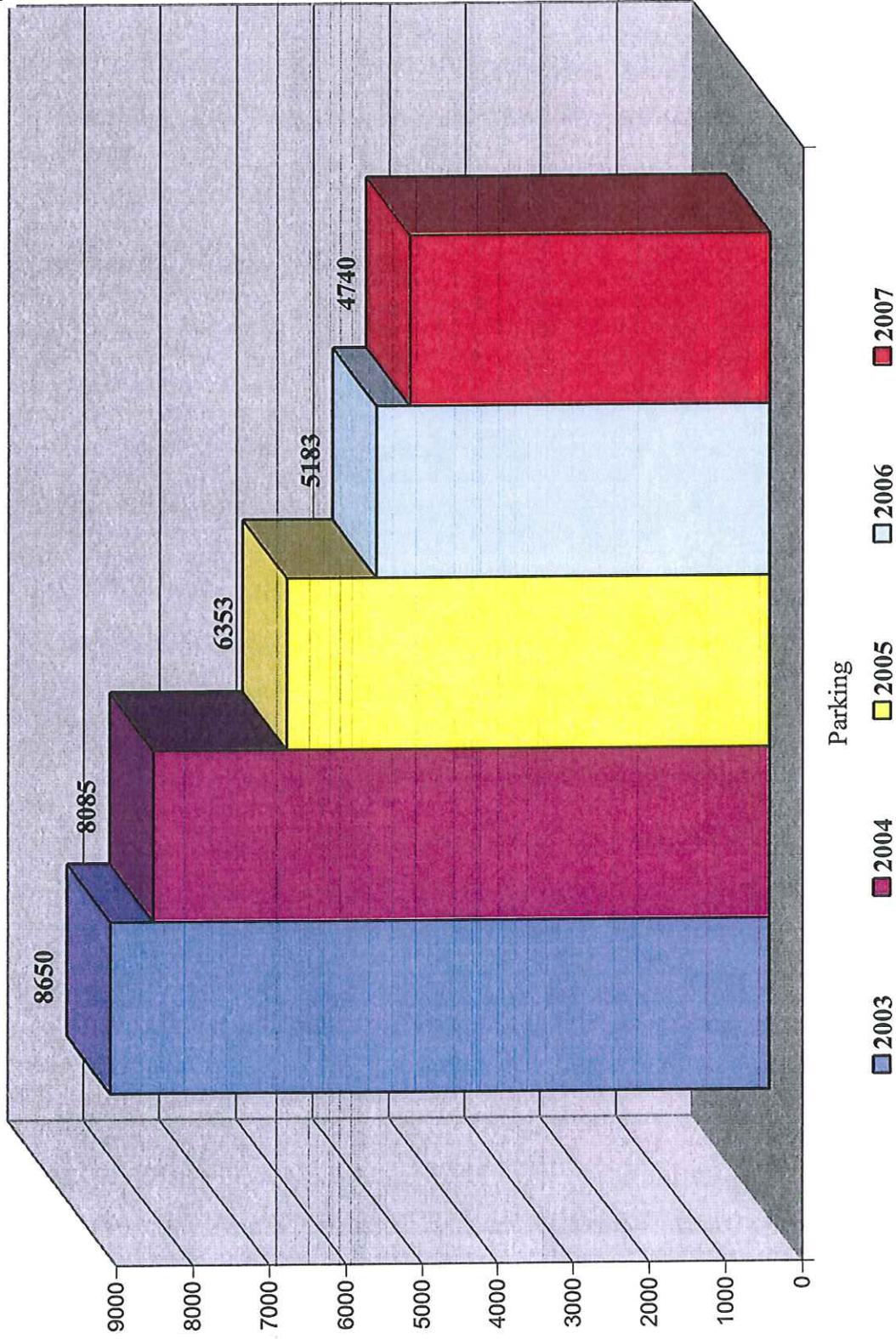


**West Chester Police Department
Traffic Details (West Chester - East Bradford Combined Totals)**





West Chester Police Department Parking Enforcement





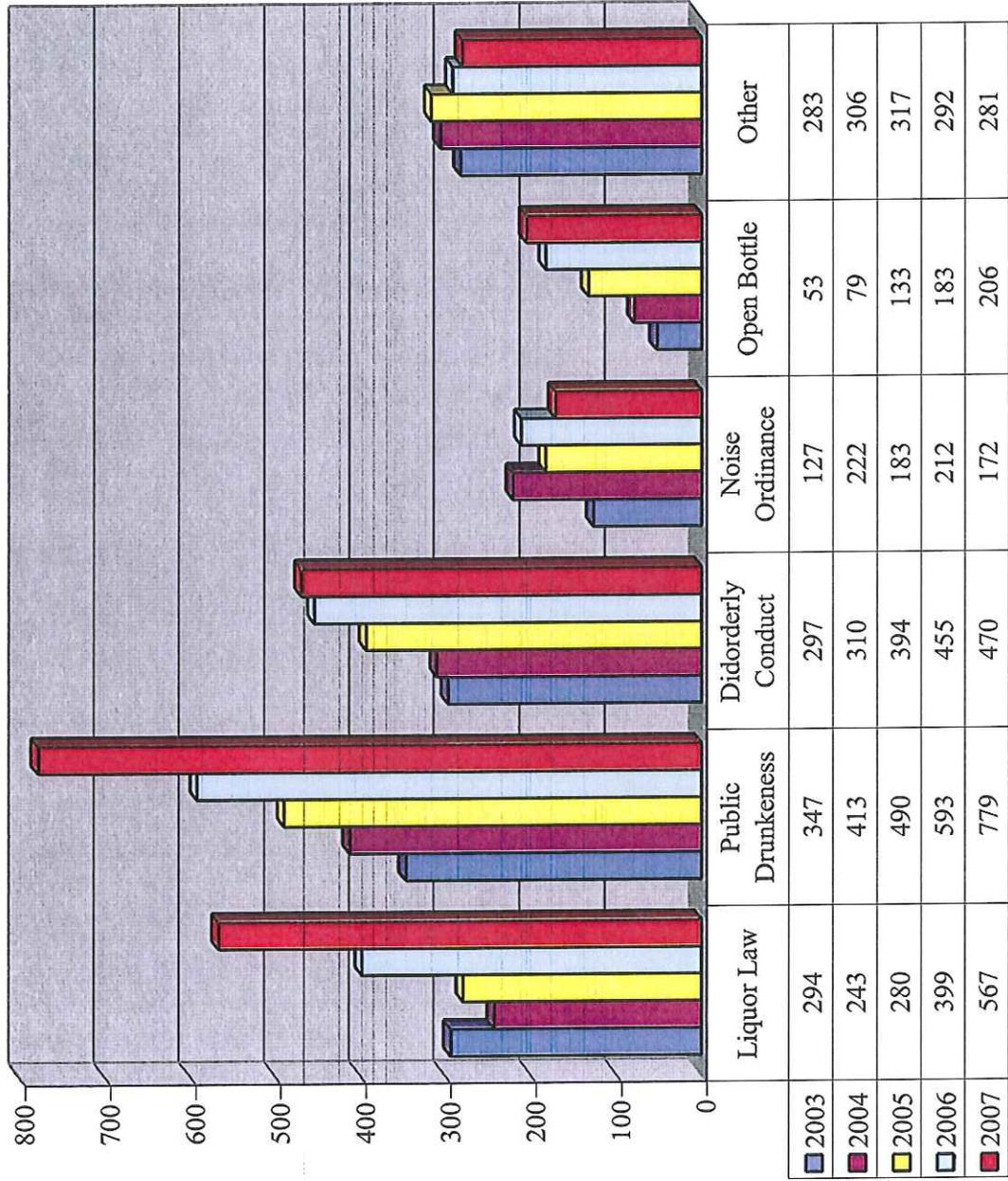
NON-TRAFFIC CITATIONS



“Non-Traffic Citation” is the official name in Pennsylvania for the issuance of a criminal summons for the violation of a summary criminal offense, the lowest grade of all criminal offenses in the Commonwealth. More specifically, it is similar to a traffic ticket in that a Police Officer may stop an individual and issue a summons on a minor criminal offense, such as a quality of life violation, or mail the summons to the offender’s residence at a later date.

During 2007, the West Chester Police Department issued 2,475 such criminal summonses for minor quality of life violations such as Disorderly Conduct and similar offenses. This represents a 14% increase in the issuance of summons from 2006 and an increase of approximately 43% since 2003. During the calendar year 2007, the Department documented a 30% increase in arrests for Liquor Law violations (43% increase in 2006 and 5 year high), a 24% increase in Public Drunkenness arrests (17% increase in 2006 and 5 year high), a 3% increase in Disorderly Conduct arrests (15% increase in 2006 and 5 year high), and an 11% increase in Open Container arrests (38% increase in 2006 and 5 year high).

**WEST CHESTER POLICE DEPARTMENT
Criminal Summonses - 5 Year**





WEST CHESTER POLICE DEPARTMENT
West Chester - West Chester University Combined Criminal Summonses





ANIMAL CONTROL RESPONSES

The West Chester Police Department responded to 85 animal control calls-for-service during calendar year 2007. The following is an analysis of those calls for service:

West Chester Borough East Bradford Township

	2007	2006		2007	2006
Service Call - Animal	69	47		16	52
Barking Dog	34	35		7	2
Dog Bite	3	3		2	1
Other Animal Bite	2	0		0	1
Animal at Large	22	30		6	16



West Chester Police Department

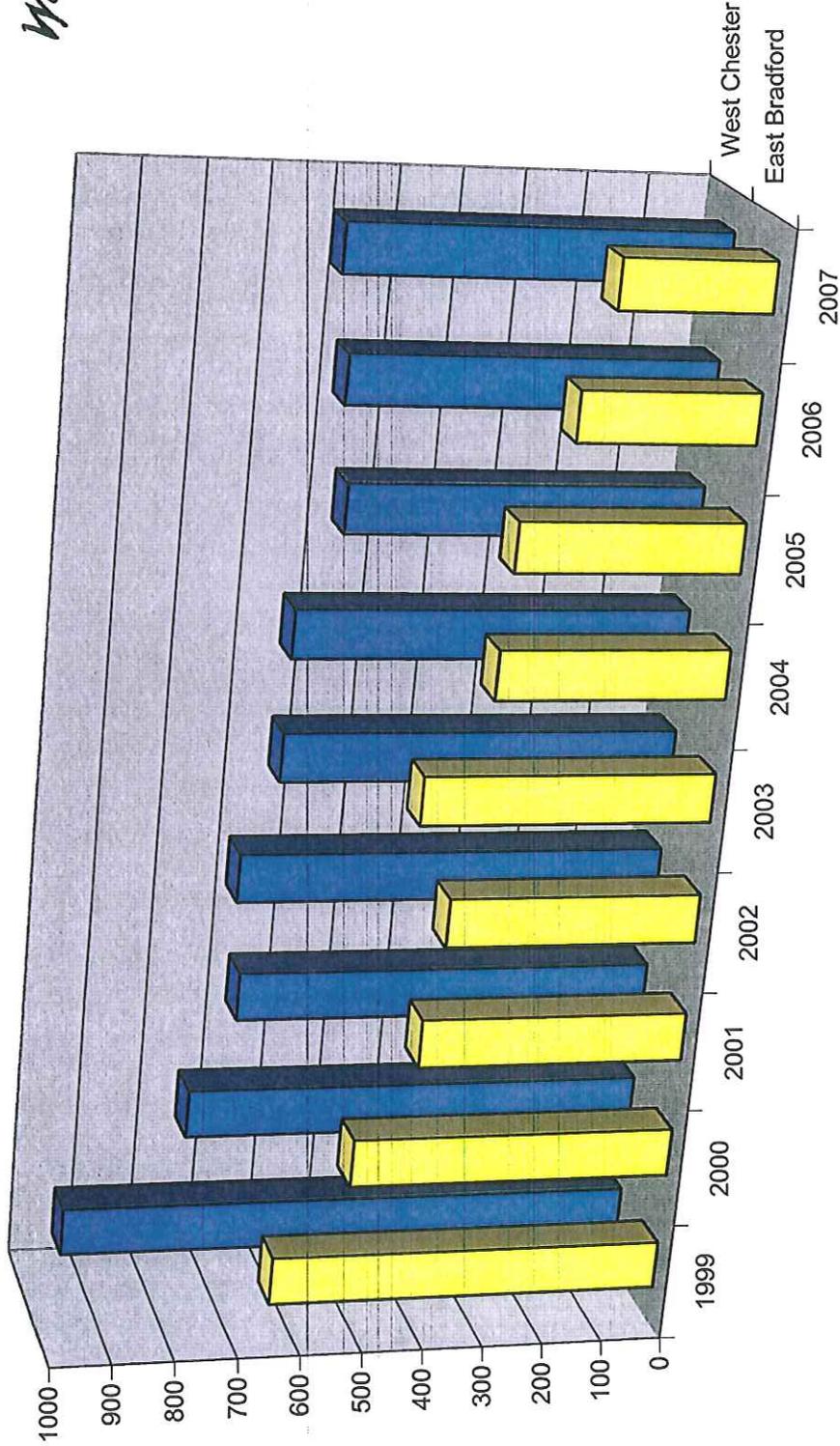
UNIT REPORTS 2007

Alarm Activation Management

In 2007, the Department managed alarm activations and activity for both West Chester Borough and East Bradford Township. The Borough collected \$18,150 (\$4,225 outstanding) in false alarm fines in the Borough of West Chester and \$4,000 (\$750 outstanding) in fines for East Bradford Township. The implementation of an automated alarm enforcement program in 1999-2000 has resulted in the reduction of false alarms and the required police response since the programs inception*. East Bradford Township has experienced a reduction in 2004, 2005, 2006 and again in 2007, the first four (4) years after the Department automated and began managing the alarm enforcement program.

* See Alarm Activation Charts 1999-2007

West Chester Police Department Alarm Response



	1999	2000	2001	2002	2003	2004	2005	2006	2007
East Bradford	641	527	434	408	469	370	361	285	243
West Chester	941	750	682	697	644	642	576	592	614

Communications

Radio System

2007 was the fourth year of the radio system since its installation in 2003. The radio system continues to perform in a reliable and dependable manner for the police department. 2007 brought more changes as our department continues to enhance the radio system.

Motorola Canopy Installation

A Motorola Canopy system was installed at our West Chester site and East Bradford site. This canopy provides a direct (line of site) link between the two sites and/or locations. This step in our communication plans will eventually provide the department with the ability to rely on a stand-alone wireless link as opposed to depending on a copper Verizon link. This project had been delayed by the lightning strike in August of 2007; however, the Canopy should be in service in early 2008.

Digital Radio Communications

The digital portion of our radio system continues to challenge our department and Motorola in respect to its performance. While communications were never impacted on the analog side of our system, we continue to work with our vendors for continued performance improvements on the digital side of our radio system.

Lightning Strike Event

During 2007 the department experienced only one (1) unplanned radio communication outage, a major lightning strike on August 17, 2007.

On August 17, 2007, our station suffered a direct lightning strike that damaged much of our radio equipment in both the communications center and a secondary storage center. The lightning strike did result in a primary radio channel outage as well as an outage of computer technology in the communications center. Communications personnel responded, quickly utilizing back-up telephones and communications channels to communicate with the officers and maintain communication with citizens. Within 30 minutes, all computer technology and telephones were back in service. Within 60 minutes, both the primary dispatch console and communications were back on the air. It became evident that a major lightning strike had occurred (at the monopole), and the damage was severe and

encompassed equipment in the radio storage facility and in the communications center. Repair took several months due to the severity and complicated nature of the lightning strike. The replacement and repair of the system totaled approximately \$54,568.20.

Parking Services Radio System

In 2007, we worked closely with the Parking Enforcement Division planning the installation of a radio system for parking personnel. Over the last several years, parking enforcement personnel have been “dispatched” in the field through the use of Nextel phones. The department had advocated the possibility of switching to radio operations with parking enforcement management as early as 2005 and finally in 2006. In 2007, a radio system was purchased directly and installation was completed. A dispatch module was placed in the communications center and a remote station in the parking office.

In November 2007, we completed coverage testing of the new parking radio system and prepared a written policy and procedure for communications officers and parking personnel. In December 2007, all parking enforcement personnel were trained in policy and use of the portable radios. On December 10, 2007, radio operations became fully operational. This change will save the Borough thousands of dollars with the cancellation of cell phone fees and provide the parking officers with a safe and reliable mode of communication.

Computer Network – Technology Report

The Borough network consists of 4 primary servers and 3 secondary servers.

Security Report:

The network was not out of service during 2007 for any security related issue.

Public Works: The Public Works Department personnel and sewer plant personnel were added to the Citrix server for direct access to the Borough’s email system.

Remote Backup: Data files as well as email accounts are now being backed up remotely (off-site) in addition to conventional tape back up. This will allow for remote file recovery, as a part of the disaster recovery plan as well as additional security should the tape backups fail.

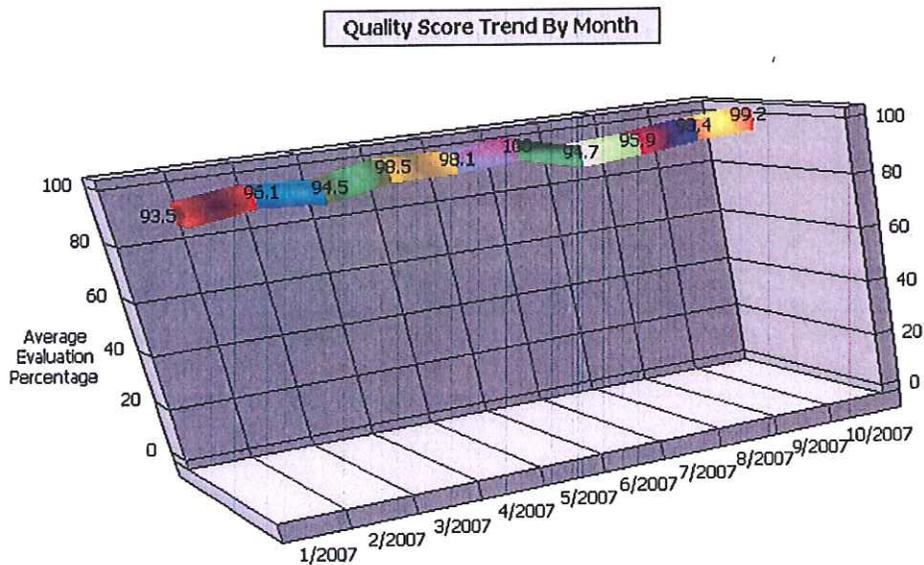
Dispatch Personnel

In 2007, one (1) employee resigned from their position as a Police Dispatcher. The Department hired a new police dispatcher September, 2007. The dispatch staffs once again took few sick days and in so doing, have demonstrated a strong commitment to there position.

Quality Assurance Reports

The Dispatchers are regularly reviewed through the use of the audio recorder and the quality assurance system. The quality assurance reports score on their performance with Interviewing Techniques, Dispatching Ability and Data Entry. Scores under 80% result in a counseling session to review the quality assurance report in an effort to help the dispatcher openly discuss the incident in question and help foster self improvement and accountability.

As the supporting graph will demonstrate as a group the dispatchers at no time during the year dropped their average scores below 93.5%.



Planning for 2008 and Beyond

The following projects, purchases and goals are planned for 2008.

- Complete digital radio training with Police Officers and Dispatchers. Switch over to digital as the primary operations channel.

- Purchase and install a radio repeater in the Downingtown area for the radio system in order to improve coverage in the north western part of East Bradford Township.
- Work with the Parking Enforcement Office to help with migrating to the radio system as their primary mode of communication.
- Purchase and upgrade a total of twenty-five (25) computers for the Borough (Finance, Borough Manager's Office, Housing and Codes, Public Works and Police Department).
- Upgrade the Borough's Mail Server.
- Make 2008 final payment for the digital portables purchased in 2006.
- The Dispatcher's training budget has been increased to \$7,000.00 annually. Implement a core-training program has been developed for communications personnel.

CRIMINAL DIVISION

In 2007, the West Chester Criminal Division was staffed with a new Detective Sergeant. The division is divided and staffed into three (3) primary sections; Major Crimes, Vice, and Juvenile. The Detective Sergeant, Corporal, and two (2) Detectives are assigned to investigate all major crimes. Two (2) detectives are assigned to the Vice Unit, primarily investigating narcotics and organized crime such as gangs and prostitution, and one (1) detective is assigned to crimes involving juveniles as victims and offenders in assaults, child molestation, missing and runaway cases.

The criminal investigation division participated in two hundred eighty-two (282) incidents. This included investigations, interviews, interrogations, and processing crime scenes and individual items of evidence including fingerprints, photographs, DNA, blood, hair and other trace evidence. The division processed items from one hundred thirty-four (134) of the two hundred eighty-one (281) incidents. The Major Crimes and Juvenile Detective made forty-six (46) arrests and the Vice Unit made thirty-six (36) arrests in 2007.

Criminal Investigations:

Crime Type	Total Incidents	Offenders Arrested
Homicide	1	5
Robbery	25	15
Rape	20	4
Sexual Assault	8	1
Assault	28	11
Burglary	36	7
Theft	21	5
Forgery/Fraud-Credit Card	16	2

The following are several of the higher profile arrests made in 2007:

- July 2007, a subject was arrested for a 2003 kidnapping and assault of a motorist who was traveling through the Borough. As a result of the Vice Unit's arrest of this subject in 2006 (for selling cocaine), his DNA was placed into a data bank and linked to an unknown DNA profile recovered from the victim's vehicle in 2003.
- July 2007, Christian Oliveras was shot and killed inside his residence in the 300 block of S.Adams St. in an attempted robbery. Five (5) offenders were arrested following the investigation. Oliveras (deceased) was about to begin a state sentence for Delivery of Cocaine and was awaiting sentencing when he was murdered. The Delivery charges were the result of an investigation conducted by the WCPD Vice Unit and the PA State Police in 2006.
- August 2007, two (2) armed offenders entered the PNC Bank located in the Miles Road Shopping Center in East Bradford Township as employees opened the bank for business. The offenders jumped the counter, robbed the bank, and took personal possessions from two (2) employees. The two (2) offenders were arrested along with two (2) separate "get away drivers". The cases were turned over to the FBI for federal prosecution.

Evidence:

The Criminal Division is responsible for the packaging, transportation, testing, and storage of evidence received or obtained by the Police Department. The Department's Officers and Detectives entered evidence from six hundred (600) cases into the custody of the evidence room in 2007. Evidence from three hundred ninety-one (391) of the six hundred (600) cases was submitted to the Pennsylvania State Police Laboratory in Lima, PA for analysis.

Vice Unit:

In 2007, the West Chester Vice Unit conducted a total of thirty-nine (39) drug investigations. A total of thirty-six (36) arrests were made in 2007 as a result of these investigations. The Vice Unit also participated heavily in the Homicide investigation of Christian Oliveras, as well as a subsequent retaliatory shooting.

In 2007, the Vice Unit worked several investigations with outside agencies. The investigations were split between agencies assisting West Chester and requests by outside agencies for assistance from the Department's Vice Unit. These agencies included, DEA, ATF, PA State Police Vice Unit, the Attorney General's Office, Chester County Detectives and the Chester County Municipal Drug Task Force, (CCMDTF). The Vice Unit also assisted several local Police Departments, including West Goshen, Coatesville, Westtown - East Goshen, Tredyffrin, Phoenixville, West Pikeland and Willistown.

Current Trends and Developments

In 2007, cocaine in both crack and powder forms was the most prevalent drug interdicted by the Vice Unit. Marijuana, PCP, and several prescription drugs (Oxycotin, Xanax, and Vicodin) were also prevalent in the West Chester area. The unit also recognized an increasing trend in the prevalence of heroin in 2007. The Unit received reliable intelligence that heroin is beginning to be dealt in this community by transient Philadelphia drug dealers. The typical heroin user from this area has traveled to Philadelphia for their heroin supply in the past. The Unit has and will continue to monitor this activity.

The Unit purchased two hundred forty-two (242) grams of cocaine in thirty-one (31) individual "buys". This is a significant increase from the eighty-five (85) grams of cocaine purchased in 2006. One hundred fifty (150) grams of marijuana was purchased in three (3) buys. The Unit additionally bought twenty (20) packets of heroin, fifty (50) ecstasy pills, and two hundred forty-one (241) Xanax pills. The price of illegal drugs has remained consistent from 2006 to 2007.

Additionally, in 2007, the Vice Unit participated in several large scale investigations with the Chester County Detectives and DEA. These investigations led to the arrest of several large scale (Kilo and Multiple Kilo) cocaine dealers. These individuals were residing in and bringing supplies from both Philadelphia and Reading. The intelligence the Vice Unit gathered indicated these suppliers were bringing significant amounts of cocaine into the West Chester Area.

The strength of the Vice Unit continues to be its vast experience and ability to work with outside agencies to share and gather information. The Unit also remains flexible enough to assist the other Detectives and move quickly when immediate drug problems arise.

2007 Case Summary

Narcotics	Number of Cases
Cocaine (powder and crack)	29
Marijuana	5
PCP	1
Pills (prescription and designer)	3
Heroin	1

Seizures

U.S. Currency (approx.)	\$6000.00
Vehicles	3
Weapons	3
Search Warrants	3

Goals

The West Chester Vice unit will continue to target larger quantity and source drug dealers. The West Chester Police Department has several Officers who are members of the Chester County Municipal Drug Task Force (CCMDTF). A coordinated effort between the Vice Unit and the members of the CCMDTF will ensure enforcement at all levels of narcotics interdiction. The Vice Unit will also continue to diligently retrieve accurate intelligence with respect to changing trends in the local drug market. The accurate analysis of this intelligence will allow the unit to prioritize targeted investigations into large source dealers.

Juvenile

The Juvenile Detective is also the DARE coordinator and a PAL board member. The Detective coordinated various special events including the Kathy McBratnie Children's Christmas Party and several PAL fundraisers in 2007. The Juvenile Unit is involved in the investigation of the majority of the child abuse cases referred to the department.

Juvenile Arrests

West Chester Police Officers filed thirty-three (33) Allegation forms for thirty-one (31) different juveniles in the year 2007. Ten (10) of the Allegations were filed by the Criminal Division and the Remaining twenty-three (23) by Patrol Division. They included:

2007 Juvenile Arrest Summary

- 1 Terroristic Threat
- 1 Driving Under the Influence
- 1 Possession of Drug Paraphernalia
- 1 False I.D.
- 2 Aggravated Assaults
- 3 Receiving Stolen Property
- 3 Act 64- Possession of a Small Amount of Marijuana
- 4 Thefts
- 4 Robberies
- 6 Burglaries

7 Simple Assaults

DARE

The Juvenile Detective continues to coordinate the Department's DARE Program (Drug Abuse Resistance Education). The fifth grade program was taught in three Elementary Schools this past year: East Bradford, Hillsdale, and St. Agnes. A total of two hundred fifty-two (252) children received the program in 2007. The Juvenile Detective taught the follow-up middle school program to fifty-two (52) seventh graders at St. Agnes.

The West Chester Police Department and its DARE Officers hosted a year-end picnic at West End Swim Club for all the graduates. The Juvenile Detective coordinates and manages the picnic. The DARE Program is funded primarily by a grant from the PCCD (Pennsylvania Commission on Crime and Delinquency). It is the Juvenile Detective's responsibility to write this grant in conjunction with the Chester County Intermediate Unit. In 2008, the Department will be participating in the West Chester Area School District's Life Skills program. The Department will continue to teach DARE at St. Agnes Elementary.

PAL

In 2007, The Juvenile Detective was a member of the Board of Directors of PAL (Police Athletic League of Greater West Chester). The Police Athletic League has been struggling with leadership and finances for the past two (2) years. In March of 2007 PAL joined forces with the YMCA of The Brandywine Valley. The YMCA is helping PAL with resources and funding. The Juvenile Detective continues to be involved in running special events, fundraising, and board development for The Police Athletic league.

Special Events: Presentations

This year the Juvenile Detective was involved in the following events:

- Presented at the Henderson High School Drug/ Alcohol Awareness Night.
- Sat on the Panel at WCU for Criminal Justice Department
- Coordinated the CTDI Kathy McBratnie Annual Kids Christmas Party.
- Provided gifts in excess of \$5,000 to needy families for Christmas

- Coordinated the PAL Christmas Party.
- Ran two Red Cross Blood Drives.
- Was a guest speaker at various elementary schools and the Family Academy.
- Worked with WCU Fraternity for PAL fundraising.
- Helped coordinate several PAL fundraisers

ERT

The objective of the West Chester Regional Emergency Response Team (ERT) and its primary responsibility is to provide and maintain a specially trained unit to resolve those incidents generally beyond the normal scope of regular patrol personnel and equipment.

Personnel:

In 2007, the West Chester Regional ERT was comprised of thirty-nine (39) well-trained Police Officers from seven (7) separate jurisdictions: West Chester (10), West Goshen (8), Westtown-East Goshen (9), Easttown (2), Uwchlan (3), East Whiteland (4), Willistown (3) and a seven (7) member Board of Chiefs. The compliment of officers includes eight (8) highly trained negotiators and three (3) highly trained snipers.

Calls for Service:

The West Chester Regional ERT was activated and responded to sixteen (16) incidents in the calendar year 2007. Each call for service and/or operation was successful in its planning, implementation and execution. Each resulted in a successful outcome.

Calls for Service Detail:

<u>DATE</u>	<u>E.R.T. #</u>	<u>TYPE OF SERVICE</u>	<u>RQST. AGENCY</u>	<u>LOCATION</u>
2/4/2007	2007-01	Barricaded Subject	Coatesville City P.D.	22 N. Seventh Ave.
3/2/2007	2007-02	Barricaded Subject	Willistown P.D.	14 Rabbit Run Rd.
6/5/2007	2007-03	Open Air Takedown	West Chester P.D.	200 Blk. Patton Al.

Calls for Service Detail (Cont.):

<u>DATE</u>	<u>E.R.T. #</u>	<u>TYPE OF SERVICE</u>	<u>RQST. AGENCY</u>	<u>LOCATION</u>
6/5/2007	2007-04	Search Warrant	West Chester P.D.	224 N. New St.
6/14/2007	2007-05	Open Air Takedown	West Goshen P.D.	West Goshen Shopping Ctr.
6/26/2007	2007-06	Barricaded Subject	West Goshen P.D.	641 Goshen Rd.
6/28/2007	2007-07	Search Warrant	West Chester P.D.	140 Lacey St.
7/9/2007	2007-08	High Risk Arrest Warrant	West Chester P.D.	641 Goshen Rd.
8/8/2007	2007-09	Barricaded Subject	Parquesburg P.D.	532 W. Second Ave.
9/25/2007	2007-10	Escort- Protection Detail	West Chester P.D.	912 Green Countrie Dr.
12/13/2007	2007-11	Barricaded Subject	Coatesville City P.D.	1213 Stirling St.
12/17/2007	2007-12	High Risk Warrant Service	West Chester P.D.	22 Hannum Gardens Apts.

Training

Training in 2007 continued to focus on the three fundamentals of the team, Physical Training, Tactical Training, and Shooting. In April 2007, instructors from St. Louis County S.W.A.T. provided our team with a 40 hour course on Advanced Tactics with an emphasis on Hostage Rescue Techniques. Much of the remaining year was spent building on the methods taught at the course.

RECORDS DIVISION

The West Chester Police Department Records Unit was staffed with two (2) full-time Records Clerks in 2007. They were responsible for receiving, recording, documenting, and storage of all West Chester Police Department reports.

During the year of 2007, the West Chester Police Department Records Division accomplished the following:

- The West Chester Police Department Records Unit handled over four thousand nine hundred (4900) Reportable Incidents including Non-Reportable and Reportable Accidents. This

documentation does not include the handling and filing of Lab Reports, Evidence Reports, Prisoner Logs and various other reports submitted to the Records Unit. A new reporting system was instituted in the West Chester Police Department requiring Records Clerks to file submitted Uniformed Crime Report (UCR) Summary Reportable Reports and Non-Reportable Accident reports. Each Records Clerk is required to review the information and submit any incorrect information to the Operations Lieutenant. The Unit dealt directly with the District Attorney's Office, Military Services, Insurance Companies, Public and Private Investigators/Citizens and Housing Authorities. These contacts were in compliance with the Attorney General's Municipal Records and Retention Act and the State mandated Right to Know Law.

- The West Chester Records Unit expunged over one hundred-twelve (112) criminal history files per court order. This figure represents an increase over the requests submitted in 2006.
- The West Chester Police Department Records Unit collected \$10,500 in fees for reports during the year of 2007 (a decrease of \$1,160.00) in comparison to 2006.
- The West Chester Police Department Records Unit submits case information on all requested court matters to the Chester County District Attorney's Office. The Records Unit processed in excess of two thousand three hundred (2300) files requested by the Chester County District Attorney's Office. These submittals include Police Reports, Lab Reports, Accidents Reports, and Miscellaneous Requests. This did not include requests were for phone records, videotapes and requests for damage reimbursements.
- The West Chester Police Department Records Unit processed old UCR Complaint Cards, Citations, and duplicate incident reports from 2006 for archiving and municipal destruction. The need to archive and destroy these reports was evident due to lack of sufficient storage space within the Records Division. After reviewing the Municipal Records Act, these records will be destroyed per request in 2008. This will include court ordered Expungements and records archived per the Borough Records Retention Act.
- The West Chester Police Department Records Unit completed all requested background investigations for the Chester County Housing Unit and normal background investigations requested by Federal, State, and Local Authorities. The Chester County Housing Authority

background checks are now conducted with the assistance of the Communications Unit. The Chester County Housing Authority now has a Criminal History Computer with a separate ORI assigned to the West Chester Police Department. The West Chester Police Department also processed criminal history request for the Federal Government, United States Army, and Civilian Investigators assigned by the government to complete background checks.

- The West Chester Police Department Records Unit handled over two thousand five hundred (2500) Non-Traffic Citations, two thousand seven hundred (2700) Traffic Citations (including nine hundred fifty (950) Written Warnings). They also processed over six hundred fifty (650) Criminal warrants. These items were submitted to the various courts for additional processing and scheduling.
- The West Chester Police Department Records Unit continues to provide information to the Borough Housing Division on all criminal activity based on the Borough Rental Ordinance enacted. The Clerks review the information based on the court documentation received from the Court of Common Pleas.
- The West Chester Police Department Records Unit continues to require a Right to Know form to be completed, reviewed and approved by the Administrative Lieutenant prior to Records being provided to the public. This requirement is based on the Borough policy and State legislated Right to Know Law. This process has improved a record to properly document dissemination of reports associated with the Act.

The West Chester Police Records Unit goals and objectives for 2008:

- Continue to improve storage space by instituting a regular review of records and documents.
- Document the UCR, Pursuit Reports, and other state required forms on-line.
- Continue to add old contact cards to the police management software.

The West Chester Police Department Records Unit is a critical function within the Police Department. The responsibilities of the West Chester Police Records Division continue to change regularly. The Unit has assumed more responsibilities in the form of federal and state mandates and the changing needs of the West Chester Police Department.

West Chester Police Department
 Fleet Management - General Statistics
 2007

	West Chester Borough	East Bradford Township		Vehicle Fleet
Population	*17,861	*9,405	Marked Cars	10
Area/Square Miles	1.8	15.37	Unmarked Cars	2
Total Highway Miles	33.44	70.52	Detectives	4
Municipal Highway Miles	27.34	47.26	Administrative	3
State Highway Miles	6.09	23.26	Special Purpose	3
			Total Vehicles	22

*Source: US Census Bureau, Census 2000

FLEET MANAGEMENT

The 2007 West Chester Police Department fleet management report contains a yearly summary and list of vehicles currently maintained by the department.

Vehicle	Year/Make	2007 Total Miles	2007 Ending Mileage	Purpose/Usage
01-14	2005 Ford	16,355	40,661	Patrol
01-15	2007 Ford	12,370	12,370	Patrol
01-16	2004 Ford	19,502	56,108	Patrol
01-17	2003 Ford	8,660	71,873	Patrol
01-18	2005 Ford	10,244	32,725	Patrol
01-19	2004 Ford	19,929	86,394	Patrol (Expedition)
01-20	2007 Ford	11,072	11,072	Patrol
01-21	2003 Ford	12,196	78,042	Patrol (Expedition)
01-22	2003 Ford	7,304	70,879	Patrol
01-23	2004 Ford	16,786	56,232	Patrol
01-24	2006 Ford	20,656	26,841	Patrol
01-25	2006 Ford	11,199	16,138	Patrol
01-13	1999 Chevrolet	-	86,800	Traffic/Range
01-40	2001 Ford	-	86,000	Administration
01-42	2006 Ford	-	15,301	Administration
01-43	2005 Ford	-	37,150	Administration
01-D1	2000 Ford	-	77,712	Detectives
01-D2	2000 Ford	-	73,116	Detectives
01-D3	2001 Ford	-	68,103	Detectives
01-D4	2002 Ford	-	81,100	Detectives

2007 Total Estimated Patrol Mileage: 246,737



PERSONNEL ASSIGNMENTS

The current personnel allotment for the West Chester Police Department is fifty-seven (57) individuals. Of those, forty-six (46) are sworn personnel (Police Officers) and eleven (11) are support staff (non-sworn personnel). With respect to the sworn personnel, seventy-eight percent (78%) are assigned to the patrol function to respond to calls-for-service. Of the remaining twenty-two percent (22%), fifteen percent (15%) are assigned to the criminal investigative function and conduct follow-up investigations for those assigned to the patrol function to allow additional time to perform proactive patrols. Seven (7%) are the administrative staff of the Police Department, including the Chief of Police and two (2) Lieutenants, all of whom will, from time to time, respond to calls-for-service and/or provide assistance to those assigned to the criminal and patrol functions. The following is a statistical analysis of personnel assignments in the Police Department:

<u>Function</u>	<u>% of Sworn Staff</u>	<u>% of All Staff</u>
Patrol	78%	64%
Criminal Investigation	15%	13%
Administration	7%	5%
Support Staff	N/A	18%

When reviewing personnel assignments and distribution within the West Chester Police Department, it is important to consider the information in context. In the calendar year 2007, two (2) officers missed a considerable amount of time from work for significant injuries and/or serious medical problems. There were no new hires in 2007 nor were there any retirements. The West Chester Police Department will begin the 2008 calendar with a full compliment of officers.



West Chester Police Department



2007 Personnel Assignments

TITLE	PERSONNEL
Administration	3
Chief of Police	1
Lieutenants	2
Patrol Division	36
Sergeants	5
Corporals	5
Patrolman	26
Detective Division	7
Sergeant	1
Corporal	1
Detectives	2
Narcotics Investigators	2
Juvenile Officer	1
Support Staff	11
Civilian Dispatchers	7
Civilian Records Clerks	2
Civilian Secretaries	2



Perfect Attendance

The following Officers are to be congratulated:

Chief Scott L. Bohn
Lt. D. Jeffrey Johnson
Lt. William A. Morris
Sgt. Martin Deighan
Sgt. Louis DeShullo
Sgt. Jeffrey Ditz
Sgt. James Morehead
Cpl. Ryan Collins
Cpl. Joshua Lee
Ptl. Christopher Daly
Ptl. John DiBattista
Ptl. Gerald DiNunzio
Ptl. Jeffrey Gallo
Ptl. James Gorman
Ptl. Jason Malicki
Ptl. John O'Hare
Ptl. Jason O'Neill

The following civilian employees are to be congratulated:

CD William Mann
Dsp. Jerry Ferriola
Dsp. Christopher Jones
Dsp. David March



West Chester Police Department



RETIREMENTS

The following Officers are to be recognized for their many years of service to the citizens West Chester.

	Years of Service	Years Served
None	-	-

NEW OFFICERS

The following officers are welcomed as newly hired police officers in our community.

None