

Bradford included, have four (4) years to implement. Beth Bertheaud suggested we consider these an educational tool for the Historic Commission and homeowners. Jean agreed that the Guidelines will provide consistency in our decision making process.

Chair Boyle reviewed the requirements of the new CLG program. These include:

- Design Guidelines – which are crafted specific to each township. Chair Boyle discussed the challenges of trying to work with other townships on these guidelines.
- Every 10 years a re-survey/update of our historic resources. Chair Boyle believes that we can do this in-house without contracting this out. Perhaps hiring a summer intern for the clerical portion if we have our current inventory on word format. If we do not, we need to request such from the original consultant.

The Commission then reviewed the Draft RFP, made some changes, and finalized this document for release, a copy of which is attached to these minutes. Melissa Needles conveyed to the Commission that the Supervisors are looking to the Commission for a budget number. Elizabeth Bertheaud suggested that we ask for \$10,000 in the budget for this project, with which the other members agreed. Melissa will advise the Supervisors of this request.

Craig Grear suggested that we develop a timeline to assist in our planning process to fulfill the new CLG requirements. These should include the Design Guidelines, National Register Nomination for Jefferis Bridge, Amendment to the Strode's Mill National Register District, and updating the historic resource survey. Chair Boyle suggested that we have a work session devoted to our ordinance review and these upcoming projects.

NEW BUSINESS:

SD 647 Colley (within 100 feet of HR# 40-- Class I): Chair Boyle advised that a new set of plans dated, 5/31/2019 had been submitted for this proposed lot subdivision. It was determined that the drawing #4 of this submission is the same as the plan map we reviewed at the May meeting, and therefore we do not need to change our recommendation.

La Forno Pizza Shop – Sign HR 179 Class I: This is a new design that is consistent with the other signs in this shopping center. Jean Renshaw made a motion, seconded by John Marshall, that we recommend approval of the sign design. Motion passed.

Before adjourning, Jean Renshaw mentioned a proposed B & B Events Ordinance mentioned in the minutes from the Board of Supervisors' June 6th work session. The intent of the B & B Estate Ordinance was to allow for adaptive reuse of historic properties, and thereby provide property owners with additional income to maintain these historic resources. Without this ordinance Jean fears for the future of many of our Township's historic resources. She recommended that Historical Commission members get involved with this process.

NEXT MEETING: The next scheduled Regular Meeting of the Historical Commission will be held on Tuesday, July 16th, 2019, 7:00 P.M.

Meeting Adjourned: 8:12 P.M.

Respectfully submitted,
Beth Bertheaud
Secretary of the Meeting