

Design Guidelines: Matthew Roberson provided a presentation on the contents and parameters for a proposed design guidelines project. Mandie Caitlin noted that proposals from vendors for the design guidelines project could not be solicited or accepted without a formal request for proposal (“RFP”). The Historical Commission will discuss and develop an RFP for approval by the Board of Supervisors and, after approval of the form of RFP, the RFP can be distributed to vendors with interest in submitting proposals for the design guidelines project.

National Registry Nomination for Jefferris Bridge and Strode’s Mill National Register District: Mary Sue Boyle reported that there were no significant developments with respect to either matter.

NEW BUSINESS:

La Forno Pizza, 701 W. Nields Street: Jalel Rahmirich presented a proposed sign for approval for the exterior of La Forno Pizza, a new restaurant to be operated at 701 W. Nields Street. The restaurant will be operated in HR # 179. Melissa Needles indicated that the proposed sign satisfied Township criteria for such signage. Mary Sue Boyle offered to meet with the applicant on site to discuss signage. The Historical Commission asked whether the sign could be revised to present a cleaner line. Mr. Rahmirich indicated that he would work with the sign company to provide a revised sign.

895 Ravine Road: The house is a contributing resource to the Paradise Valley National Register Historic District. Andrew Schaum together with Mark Hoopes made a presentation with respect to replacement of a porch and lower roof at HR #7 located at 895 Ravine Road. The existing porch and lower roof are in disrepair and are pulling away from building. The building is currently used as a residence for a staff member of Children’s Country Week Association, a non-profit operating on the property. Messrs. Schaum and Hoopes outlined the design for the new porch and roof, the materials to be used, and the steps being taken to ensure the new porch and roof are consistent with the existing roof and porch structure. The only change contemplated by the renovation would be with respect to the porch roof that would be a standing seam roof. It was also noted that existing stone piers that support the porch would be used for the new porch. Finally, Mr. Schaum noted that approval may be sought later with respect to an existing roof gable. Upon motion made by Mary Sue Boyle and seconded by John Marshall, the Historical Commission unanimously approved the proposed renovations as submitted.

415 Birmingham Road: Dara Gans Marshall presented a proposed sign for approval in connection with a conditional use application for use of 415 Birmingham Road as a bed and breakfast estate. Ms. Marshall indicated that the proposed sign was substantially similar to a sign approved by the Historical Commission in connection with a prior conditional use application. **Upon motion duly made by Mary Sue Boyle and seconded by Polly Robbins, the proposed sign was approved as submitted.** John Marshall and Craig Gear did not participate in the discussion of this matter and abstained from voting on the matter.

Workshop Attendance: Mary Sue Boyle noted that five members of the Historical Commission would be attending the upcoming CCHPN 2019 Spring Training Workshop.

NEXT MEETING: The next scheduled regular meeting of the Historical Commission will be held on Tuesday, March 19, 2019, 7:00 P.M.

Meeting Adjourned: 8:00 P.M.

Respectfully submitted,

**Craig D. Gear
Secretary of the Meeting**