

COPELAND SCHOOL USE REQUEST APPLICATION

FOR TOWNSHIP USE

Date Received by Township: _____

Date Reviewed by Township: _____

Committee Review (Twp Mgr discretion): _____

Supervisors Review (Twp Mgr discretion): _____

Approved: _____ Denied: _____

Expiration Date: _____

Date: _____

Name of group or organization: _____

Please provide _____
(applicant's name & phone number if you are not
a resident and will be using school house).

Address: _____

Main contact's email address: _____

Township Resident Sponsor: _____

Telephone #

(work) _____ (home) _____

Fax # _____

Home Address: _____

Description of organization and its purpose:

Is this a non-profit organization (Township may request documentation):

Yes _____ No _____

Explanation if "No"

What is the intended use of the Copeland School by your group/organization:

Are there residents (other than yourself) of East Bradford Township that are members or served by your group/organization?

Does your organization carry insurance? If yes, submit a Certificate of Insurance. If no, provide an explanation.

What date(s), day(s), time are you requesting? Be specific, i.e., 3rd Wednesday from 7:30 P.M. to 10:00 P.M.)? (beginning what date and ending what date)

How many persons do you expect to be in attendance?

Do you plan on serving beverages (non-alcoholic) and/or food?

Does your requested use of the building involve any activity outside of the building on the grounds? _____

Are there persons in your organization that have special needs, i.e., wheelchair, etc. (the Copeland School is NOT handicap accessible)?

Will the group be bringing in any special equipment or related for the use or activity? _____

Other information (voluntary):

SPONSOR MUST SIGN THIS PAGE

As the Organization Sponsor of _____ (organization/group name), I am a resident of East Bradford Township and acknowledge, understand and agree with the above COPELAND SCHOOL USE POLICY and RULES.

Dated: _____

Print Name: _____

Signature: _____

Telephone #: _____ (home) _____ (work)